



Layton City
Community Development Block Grant
Consolidated Plan & Annual Action Plan [2025-2029]

Prepared by Layton City Community & Economic Development

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

Layton City, Utah, receives an annual entitlement allocation from the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program. The Consolidated Plan provides direction on the investment of CDBG dollars over the next five years, from 2025–2029. Each year, the City will produce an Annual Action Plan that details how the City will carry out goals and objectives detailed in this Plan.

A significant feature of these grants is the City's ability to determine how the funds will be used to accomplish HUD's national objectives. HUD provides a broad range of eligible activities that may be utilized with CDBG funding. The City is tasked with determining eligible activities that will best serve the needs of the community. HUD requires grantees to develop a five-year Consolidated Plan to determine and address the most pressing needs.

When developing a Consolidated Plan, the City must first analyze the needs within the community and then propose strategies to meet those needs.

The City's Consolidated Plan and First-Year Annual Action Plan consist of the following:

- Executive Summary
- Housing Needs Assessment
- Housing Market Analysis
- Strategic Plan
- Action Plan 2025-2026

The Housing Needs Assessment and Housing Market Analysis outline levels of relative need in affordable housing, homelessness, special needs, and community development. This information is gathered through several methods including consultation with local agencies, public outreach, a review of demographic and economic data, and a housing market analysis.

The Strategic Plan details how the City will address its priority needs and utilize funding over the next five years. The strategies reflect the current condition of the market, expected availability of funds, and local capacity to administer the plan. The Action Plan describes funding and projects in 2025-2026 and gives a specific look into how the program will operate.

Following HUD's mission, the City works to increase home ownership, support community development, resiliency, and increase access to affordable housing that's free from discrimination. In undertaking this work, the City will follow an established standard of ethics, management, and accountability. The City will strive to continue to form partnerships that leverage resources and improve the City's and HUD's ability to be effective at the community level.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Layton City's 2025-2029 Consolidated Plan is a five-year strategic plan that provides an outline of actions for the community as it works toward meeting the housing and community development needs of its low-to-moderate-income households. The plan includes a profile of the community and economy, an assessment of housing and community development needs, and the development of long-range strategies to meet those needs.

The Consolidated Plan serves the following functions:

- A planning document for the City that builds on a participatory process among citizens, organizations, businesses, and other stakeholders
- A submission for federal funds under HUD's formula grant program for jurisdictions
- A strategy for carrying out HUD programs
- A standard for measuring performance, tracking success, and determining the course of future CDBG Consolidated Plans

The Consolidated Plan for the fiscal year 2025-2029 was prepared in accordance with Sections 91.100 through 91.230 of HUD's Consolidated Plan Final Rule.

Below are the HUD objectives and the City's projected outcomes over the Consolidated Plan:

- Provide decent housing by reasonably conserving the inhabitable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing
- Provide a suitable living environment through safer, more livable neighborhoods, greater integration of LMI residents throughout the City, increased housing opportunities, and housing improvements made in deteriorating neighborhoods
- Expand economic opportunities through an increased number of jobs that pay self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability, enhanced resiliency, and the empowerment of all low-to-moderate-income persons to achieve self-sufficiency

3. Evaluation of past performance

Layton City evaluated each subrecipient regarding their performance on projects, and took this into consideration when reviewing applications for the Annual Plan. Subrecipients with overall positive factors were chosen during the review process.

Performance elements considered included:

- Application qualifications
- Timeliness of past quarterly reports and invoices
- Accurate completion of the City's application
- Compliance with CDBG regulations
- Amount of services provided compared with the contracted (or estimated) amount that would benefit the low-to-moderate-income population in the City

The City strives to improve its CDBG program performance through self-evaluation, and with outside consultants. The City has spent significant time aligning policies with HUD regulations, and providing support with subrecipient oversight and technical support.

Each year, the City reports its progress in meeting the five-year and annual goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER is submitted to HUD within 90 days after the start of each new program year.

4. Summary of citizen participation process and consultation process

Layton City has an adopted Citizen Participation Plan that is implemented in conjunction with the Consolidated Plan. This plan provides for public input into the allotment of CDBG funds granted to the City. The City's plan is used to guide how it provides notice and outreach to City residents for public hearings regarding all aspects of the CDBG process. All notices for public hearings are published in the Standard-Examiner; a regional newspaper, Layton City website, and the State of Utah Public notices website.

Citizens and community organizations are encouraged to attend all public hearings and share comments on the Annual Action Plan. The public hearing on the Consolidated Plan was held on May 15, 2025. This was also the final hearing to adopt the Consolidated Plan and receive public comments.

The notice for the public hearing was posted at least 30 days in advance.

Prior to adoption of the Consolidated Plan, the City informed the public of the anticipated amount of federal funds expected from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate-income. This information is always available at the Layton City Center Building.

Residents of public and assisted housing developments, predominantly low-to-moderate-income neighborhoods, minorities, non-English speaking persons, and persons with disabilities, are especially encouraged and are welcome to participate in the formation of the Consolidated Plan. Outreach to minority groups included contacting local ecclesiastical leaders such as the Bishop and members of the Spanish-Speaking Sandridge Ward of the Layton Hills Stake, Church of Jesus Christ of Latter-day Saints. Layton City also updates and shares a list of employees who speak another language. City staff added a Spanish translation application option specific to its CDBG program highlighted on its Economic Development website.

City Community and Economic Development staff met with women and minority-owned business leaders at its quarterly Layton City Small Business Seminar and discussed their challenges and needs. The seminars train business leaders on various topics including marketing, accounting, staffing, networking, to help local businesses achieve success. City staff also attended the Davis Chamber of Commerce Women in Business events in continued efforts to support women-owned businesses.

Layton City also consulted with the Salt Lake Valley Habitat for Humanity regarding preparation for changing natural hazards by developing a Critical Home Repair/Rehab program. This program includes water and energy conservation efforts such as water-saving faucets, showers, energy efficient windows, etc.

Regarding its Continuum of Care (CoC) homeless assistance efforts, Layton City funds and works closely with nonprofit providers, including Lantern House, Open Doors, and Safe Harbor, to promote communitywide commitment to the goal of ending homelessness. These trusted partners assist the City in its ongoing efforts to promote access to programs focused on homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

5. Summary of public comments

Layton City held a public comment period for the Consolidated Plan's previous version from February 16, 2023 to June 1, 2023. The City encouraged input on the Consolidated Plan process utilizing public notices, messages via the City's social media accounts, holding two public hearings, and meetings with key stakeholders. All comments and responses from these were recorded.

At the City's February 16, 2023 CDBG 2023-2027 Consolidated Plan and Annual Action Plan Public Hearing, Daneen Adams, Open Doors, expressed appreciation to the Council for its support in the past and informed the Council of: Food Bank dispersed over one million pounds of food, 65 nights of shelter, 545 individuals used the nursery services, 1,700 individuals with rental assistance (22% of those were from Layton City). Adams mentioned the emergency rental assistance funding had ended as of February 5 and her organization was experiencing a significant increase of phone calls for this service program. She expressed concern with the number of evictions she is witnessing and was hopeful she could count on the City to help in this area. She emphasized programs offered at Open Doors helped people overcome poverty by participating in the Circles Program. She reviewed specifics of the Program and

mentioned it had been very successful. She also mentioned the Point in Time count and reported 39 homeless persons had been identified, which was an increase over last year.

Karlene Kidman, Layton Youth Court Director, expressed appreciation for the Council's support for the past 25 years. She updated the Council on the types of cases which come before the Youth Court and identified some of the challenges experienced by youth within the community. She proudly reported the Court experienced a 100% completion rate by youth offenders. Councilmember Smith Edmondson and Councilmember Bloxham expressed appreciation to Ms. Kidman for her commitment to the Youth Court Program and youth from Layton City. Ms. Kidman added many of the Youth Court leadership had been previous offenders and completed the Program, and had a desire to help others. Kristen Floyd, Safe Harbor, announced Kurt Bateman would be the new Director at Safe Harbor beginning next week. She expressed appreciation to the Council for its support and funding to Safe Harbor due to the decrease in federal funding and reviewed the types of services provided by Safe Harbor: increase in case load from 20-25 per advocate (eight advocates) to a case load of 60 per advocate, 3,000 shelter nights, over 50,000 services had collectively been provided, experienced a significant reduction in Federal Funding, no other agency within the state provided the comprehensive services delivered by Safe Harbor. She pointed out these services were free to Davis County residents. She again expressed appreciation to the Mayor, Council, and Staff for being a great partner with Safe Harbor.

At the City's June 1, 2023 CDBG 2023-2027 Consolidated Plan and Annual Action Plan Public Hearing, Daneen Adams, Open Doors, offered the only public comments related to both plans. Adams said Lantern House was invaluable to Open Doors and indicated the agency never turned away homeless persons and shared examples. Adams expressed appreciation to the City Council for funding received by Open Doors. Adams also mentioned the good work Safe Harbor was doing and expressed concern regarding the lack of funding received by the different public service entities within Davis County. Council approved and adopted the plans.

At the May 15, 2025 Public Hearing no comments were received from the general public and the Layton Council approved and adopted the plans.

6. Summary of comments or views not accepted and the reasons for not accepting them

The public was encouraged to provide comments through attendance at City Council meetings, social media, email, phone, mail, or in person prior to and attend any public hearing. Any and all comments received are considered in the final preparation of the Consolidated Plan.

7. Summary

The Consolidated Plan process used broad participation and outreach efforts to a wide array of residents and organizations in order to identify the City's future housing, community, and economic development needs.

Layton City takes public participation seriously and strives to take further steps to solicit public participation in the CDBG process. Layton City will continue to publish the notices in the newspaper as required by HUD as well as post all public notices on the City website. The City is continuing to seek to utilize additional outreach methods to improve the CDBG program and public participation including reaching out to minority groups.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LAYTON	
CDBG Administrator	LAYTON	Community & Economic Development / Layton City
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1– Responsible Agencies

Narrative

Layton City's Community & Economic Development Department is the lead agency for preparing and administering the Consolidated Plan, Annual Action Plans, and Consolidated Annual Performance Evaluation Reports (CAPER).

Consolidated Plan Public Contact Information

Layton City Community & Economic Development

437 North Wasatch Drive

Layton, Utah 84041

801-336-3770

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

The City conducted outreach to residents of low-to-moderate-income neighborhoods, minority group leaders, housing and social services providers, homeless shelter and homeless services providers, faith-based organizations, community stakeholders, City departments, and others.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City led participation efforts to obtain public and stakeholder input to develop the Consolidated Plan goals, strategies, and priorities. City Community & Economic Development department staff also worked with service providers and other government agencies to gather data used in the technical analysis for the Consolidated Plan. City staff added a Spanish translation application option specific to its CDBG and homebuyer down payment assistance programs webpage on its Economic Development website.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Layton City supports organizations that coordinate with the local Continuum of Care program, Open Doors, Safe Harbor, and Lantern House.

Open Doors and Safe Harbor provide temporary shelter to homeless persons. Open Doors manages the Davis County Homeless program that pays for homeless persons to stay at a motel on a temporary basis. Safe Harbor provides temporary shelter to victims of domestic violence. Lantern House operates a Homeless Shelter in nearby Ogden, Utah, for homeless individuals including veterans, families, and families with children, and serves the entire Wasatch Front. Residents from Davis County, including Layton City, Salt Lake County, and other parts of Utah, utilize this shelter and its respective supportive services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Layton City does not allocate ESG funds, develop performance standards and evaluate outcomes, or develop funding, policies and procedures for the administration of HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	Davis School District
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment Services - Narrowing the Digital Divide Other government - County Major Employer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist consults with Davis School District (DSD) staff. DSD serves children aged five through 18 years old residing in Davis County with education services. The district serves a segment of homeless families and youth. It provides this type of assistance through the Davis Education Foundation. Davis School District averages around 1,200 homeless students. In 2023 the District constructed a resource center in Layton for homeless youth. Layton City assisted in the purchase of a vacant lot for the construction of an affordable home.
2	Agency/Group/Organization	Safe Harbor (Davis Citizens Coalition Against Violence)
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-homeless Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist held meetings with Safe Harbor, the domestic violence shelter for Davis County. The Shelter provides temporary housing for victims of domestic violence, counseling, and victim advocacy. Safe Harbor has used CDBG funds for victim support services. The Shelter recently expanded services in the community with the development of a new facility in Layton City on the campus of the Intermountain Healthcare Layton hospital.
3	Agency/Group/Organization	St. Anne's Center (Lantern House)
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist met with Deja Lucio, Lantern House Program Director. Lantern House operates the Ogden Community Shelter and self-sufficiency Center for homeless families and individuals and serves the entire Wasatch Front. People from Davis County, including Layton City, Weber County, and other parts of Utah, utilize this shelter and supportive services. Lantern House provides an up-front assessment (including gathering of basic, personal, and demographic information). All families, single women, and single men who choose the self-sufficiency program are assigned to a case manager who helps them to develop a plan for self-sufficiency and to access a variety of on-site and community services to assist them to achieve their goals. By providing this community-wide service at Lantern House, all individual cities, towns, and counties do not have to provide their own shelter. The CDBG support from Layton City enables Lantern House to provide shelter and supportive services to Layton residents who become homeless. Lantern House will help these residents take the necessary steps to become self-sufficient.
4	Agency/Group/Organization	Open Doors
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Employment Service-Fair Housing Services - Victims

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG specialist met with Open Doors leaders including Daneen Adams, Assistant Executive Director and Donette DeMaio, Operations Director. Open Doors provides services for low-to-moderate-income households, individuals who need support with housing assistance, food insecurity, and crisis childcare.
5	Agency/Group/Organization	Davis Education Foundation
	Agency/Group/Organization Type	Services-Children Services-Education Other government - County Foundation Grantee Department Major Employer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist held meetings, consultations with Jodi Lunt, Director, Davis Education Foundation. Davis Education Foundation's mission is to invest in students and educators to ensure a bright future for the community's children by inspiring each to succeed. The Foundation's programs provide needed resources to students, classrooms, and teachers in Davis School District. In 2023 the school district plans to construct a resource center in Layton for homeless youth.

6	Agency/Group/Organization	Habitat for Humanity of Weber and Davis Counties
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with children Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity of Weber and Davis Counties is a nonprofit organization that strives to help local low-to-moderate-income families have a place to call home. The organization was contacted in hopes of replacing the Davis Community Housing Authority's Emergency Home Repair/Rehab activity. Layton City also assists in the purchase of a vacant lot to be donated to Davis School District/Have a Heart/Habitat for Humanity for the construction of an affordable home. Habitat for Humanity has also agreed to assist Layton City to help plan and prepare for changing natural hazards with its Critical Home Repair/Rehab program. This program includes water and energy conservation efforts such as water-saving faucets, showers, energy efficient windows, etc.

7	Agency/Group/Organization	DAVIS COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Narrowing the Digital Divide Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist held meetings, consultations with Ryan Steinbeigle, Grants Administrator/Economic Development Coordinator, Community and Economic Development Department. Davis County provides support for regional HUD-supported programs for compliance and coordination between counties and cities in Utah. City Community and Economic Development department staff also attend Davis Chamber of Commerce meetings and events to stay in touch with local community government and business leaders.

8	Agency/Group/Organization	CLEARFIELD
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Clearfield City is one of two entitlement cities in Davis County that receives and administers CDBG funds. The City serves over 32,000 residents in the northwestern portion of the County. Layton City's CDBG Specialist holds monthly coordination and strategy meetings with Allison Barnes, Legal Assistant/CDBG Coordinator and Shawn Robinson, Assistant City Attorney/Prosecutor.
9	Agency/Group/Organization	UTOPIA Fiber
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Economic Development Broadband Access

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's residents and businesses have access to the fastest Internet speeds in the nation. Layton is among the first cities in Utah, and in the nation, to be fully connected to fiber. Layton had the vision to anticipate what fiber could mean for its community. The city is now reaping the benefits of city-wide fiber availability. Residents and visitors can access free broadband Wi-Fi Internet access at the County Library in Layton City, public offices, and City parks.
10	Agency/Group/Organization	LAYTON COMMUNITY ACTION COUNCIL
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Youth Services
	What section of the Plan was addressed by Consultation?	Youth Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City CDBG Specialist held meetings with Karlene Kidman, Layton Community Action Council (Layton Youth Court) Director. Anticipated outcomes include continued support for the Layton Community Action Council (Layton Youth Court) and their mission of helping K-12 students and ensuring streets are a little bit safer, with youth spending more time at school, thanks to the efforts of all those involved. Volunteer mentors with the Youth Court program help minor offenders learn responsibility. The program helps Layton students perform better in school, increase self-esteem, and improve their attitude.
11	Agency/Group/Organization	Davis Technology College
	Agency/Group/Organization Type	Services-Education Services-Employment Business Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist has met with Andrew Willis, Director of Davis Technical College's Business Resource Center, regarding developing special economic development activities. These meetings have focused on creating an incubator center/maker space in Layton City intended to benefit low-to-moderate-income businesses.
12	Agency/Group/Organization	LAYTON
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	City Community and Economic Development department staff hold quarterly Layton City Small Business Seminars to help train local business leaders, including minority and women-owned businesses, on various topics including marketing, accounting, staffing, networking, etc. This is an excellent opportunity to meet local businesses face-to-face to learn about their current challenges and needs. Staff also consulted with the City's Community and Economic Development department and Engineering to help plan and prepare for changing natural hazards in the community including water and energy conservation.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Davis County	Layton City's CDBG Specialist held meetings, consultations with Ryan Steinbeigle, Grants Administrator/Economic Development Coordinator, Community and Economic Development Department regarding common support for public service providers Open Doors, Safe Harbor, and Lantern House. Davis County provides support for regional HUD-supported programs for compliance and coordination between counties and cities in Utah. Both Davis County and Layton City share common goals including providing temporary shelter to homeless persons, a food bank, work skills training, emergency nursery (crisis and respite care), therapy, domestic violence, homelessness, child abuse, rape, and suicide.

Table 3– Other local / regional / federal planning efforts**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

Clearfield City is one of two entitlement cities in Davis County that receives and administers CDBG funds. The City serves over 32,000 residents in the northwestern portion of the County. Layton City's CDBG Specialist holds monthly coordination and strategy meetings with Allison Barnes, Legal Assistant/CDBG Coordinator and Shawn Robinson, Assistant City Attorney/Prosecutor.

Layton City's CDBG Specialist has met with Andrew Willis, Director of Davis Technical College's Business Resource Center, regarding developing special economic development activities. These meetings have focused on creating an incubator center/maker space in Layton City intended to benefit low-to-moderate-income businesses.

Narrative

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation includes actively encouraging citizens, particularly the low-to-moderate-income population, to participate in the planning process for the five-year Consolidated Plan, the Annual Action Plan, the submission of Substantial Amendments and the development of the Consolidated Annual Performance Report (CAPER). All notices of public meetings relating to this process are published in the Standard Examiner newspaper, State Public Notice website, and Layton City website.

All public meetings are held at the Layton City Center building (a location convenient to residents, particularly those who are potential or actual beneficiaries) and streamed live on the City's Facebook page. Meetings are held at times to provide maximum flexibility for an array of citizen schedules. Attention is given to ensure meeting times increase the probability of maximum citizen participation.

Layton City consistently updates and makes available a list of employees who speak a second language to more efficiently assist those who require translation assistance. The City also makes several accommodations for disabled citizens to ensure these citizens also have a voice regarding public policy. City staff added a Spanish translation application option specific to its CDBG and homebuyer down payment assistance programs webpage on its Economic Development website.

Citizen participation played a vital role in the needs assessment, market analysis, and the construction of the goals and priorities featured in the Consolidated Plan. The City provided opportunities to residents to gather input on the Consolidated Plan process.

All Public Hearings and Comment Periods are advertised in the local newspaper of general circulation. The City held a 30-day comment period, beginning February 16, 2023. Layton City held public hearings (February 16, June 1, 2023, and May 15, 2025), actively solicited feedback from the community, and met with several key stakeholders. At the May 15, 2025 Public Hearing no comments were received from the general public and the Layton Council approved and adopted the plans.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish-Speaking Persons with disabilities		February 16, 2023 CDBG 2023-2027 Consolidated Plan and Annual Action Plan Public Hearing Daneen Adams, Open Doors, expressed appreciation to the Council for its support in the past and informed the Council of: Food Bank dispersed over one million pounds of food, 65 nights of shelter, 545 individuals used the nursery services, 1,700 individuals with rental assistance (22% of those were from Layton City). Adams mentioned the emergency rental assistance funding had ended as of February 5 and her organization was experiencing a significant increase of phone calls for this service program. She expressed concern with the number of evictions she is witnessing and was hopeful she could count on the City to help in this area. She emphasized programs offered at Open Doors helped people overcome poverty by participating in the Circles Program. She reviewed specifics of the Program and mentioned it had been very successful. She also mentioned the Point in Time count and reported 39 homeless persons had been identified, which was an increase over last year. Karlene Kidman, Layton Youth Court Director, expressed appreciation for the Council's support for the past 25 years. She updated the Council on the types of cases which come before the Youth Court and identified some of the challenges experienced by youth within the community. She proudly reported the Court experienced a 100% completion rate by youth offenders. Councilmember Smith Edmondson and Councilmember Bloxham expressed appreciation to Ms. Kidman for her commitment to the Youth Court Program and youth from Layton City. Ms. Kidman added many of the Youth Court leadership had been previous offenders and completed the Program, and had a desire to help others. Kristen Floyd, Safe Harbor, announced Kurt Bateman would be the new Director at Safe Harbor beginning next week. She expressed appreciation to the Council for its support and funding to Safe Harbor due to the decrease in federal funding and reviewed the types of services provided by Safe Harbor: increase in case load from 20-25 per advocate (eight advocates) to a case load of 60 per advocate, 3,000 shelter nights, over 50,000 services had collectively been provided, experienced a significant reduction in Federal Funding, no other agency within the state provided the comprehensive services delivered by Safe Harbor. She pointed out these services were free to Davis County residents. She again expressed appreciation to the Mayor, Council, and Staff for being a great partner with Safe Harbor. June 1, 2023 CDBG 2023-2027 Consolidated Plan and Annual Action Plan Public Hearing Daneen Adams, Open Doors, offered the only public comments related to both plans. Adams said Lantern House was invaluable to Open Doors and indicated the agency never turned away homeless persons and shared examples. Adams expressed appreciation to the City Council for funding received by Open Doors. Adams also mentioned the good work Safe Harbor was doing and expressed concern regarding the lack of funding received by the different public service entities within Davis County. Council approved and adopted the plans. At the May 15, 2025 Public Hearing no comments were received from the general public and the Layton Council approved and adopted the plans.	n/a	

Table 4– Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Needs Assessment of the Consolidated Plan provides a profile of the City's population, median income, household demographics, housing problems, cost burden, and crowding. HUD Comprehensive Housing Affordability Strategy (CHAS), American Community Survey (ACS), U.S. Census data, and local data were used to help assess the City's priority needs, which form the basis for the Strategic Plan and the activities supported with CDBG funding. A key goal of the Needs Assessment is to identify the nature and extent of housing problems experienced by the City's residents.

If the PJ will establish a preference for a HOME TBRA activity for persons with a specific category of disabilities (e.g., persons with HIV/AIDS or chronic mental illness), describe their unmet need for housing and services needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2) (ii))

N/A

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

At this time, there is no need for public facility improvements through the CDBG program.

How were these needs determined?

Consistent communication and consultation with the Layton City Community and Economic Development Department and Davis Community Housing Authority.

Describe the jurisdiction's need for Public Improvements:

There is an ongoing need for infrastructure improvements for Layton City.

How were these needs determined?

Consultation with the Layton City Community and Economic Development Department and Layton City Engineering Department.

Describe the jurisdiction's need for Public Services:

There is an ongoing need for financial support for the following programs: emergency shelter through motel vouchers, nursery respite care, Safe Harbor domestic violence shelter, Lantern House homeless shelter, and the Layton Youth Court.

How were these needs determined?

Consultation with Open Doors, Layton Youth Court, Lantern House, Safe Harbor, Davis Community Housing Authority, and feedback received during public hearings.

Based on the needs analysis above, describe the State's needs in Colonias

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The purpose of the Market Analysis is to provide a picture of the environment in which Layton City must administer its programs over the course of the Consolidated Plan. In conjunction with the Needs Assessment, the Market Analysis provides the basis for the Strategic Plan and the programs and projects to be administered.

The Housing Market Analysis provides information on:

- Significant characteristics of Layton City's housing market in general, including the supply, demand, condition and cost of housing
- Housing stock available to serve persons with disabilities and other special needs
- Condition and need of public and assisted housing
- A brief inventory of facilities, housing, and services to meet the needs of homeless persons
- Regulatory barriers to affordable housing
- Significant characteristics of the jurisdiction's economy

The Kem C. Gardner Policy Institute at the University of Utah provided a report, “The State of the State’s Housing Market” in October 2021 that describes Utah's challenges with housing affordability. Key findings exemplify the challenges faced by residents in Layton City and are reflected in the data provided in the Market Analysis portion of the Consolidated Plan.

- Utah's housing market faces a severe imbalance that creates record price increases for homeowners and renters
- The COVID-19 pandemic made the housing shortage worse by disrupting supply chains for building materials and distorting demand through lower interest rates and increased liquidity
- For renters, the path to ownership narrowed further. Rental vacancy rates dropped to record levels and rental rates increased dramatically in the large Wasatch Front counties
- Analysts expected price acceleration and production to remain positive. A housing bubble looked unlikely
- The Utah housing market has a history of extreme price spikes—Home prices in Utah have a history of rapid acceleration
- More than half of Utah’s households unable to afford the median-priced home; by the end of 2020, the median price reached \$380,000, pricing out approximately 48.5% of Utah households. As prices accelerated in 2021, more than half of Utah households are unable to afford the median-priced home. For renters, the path to ownership narrowed further. In 2019,

approximately 63.1% of renter households were priced out of the median home price. In 2020, the share of renters priced out increased to 72.8%

- Price acceleration and production were expected to remain positive in 2022—After a record year of price acceleration and construction activity, it was expected that 2022 would be dictated by mortgage rates, while demographic tailwinds were expected to keep housing demand robust for the rest of the decade

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

Layton City participates in activities related to economic development, including partnerships with Davis County Community and Economic Development, Economic Development Corporation of Utah, Governor's Office of Economic Opportunity, and the Utah Department of Workforce Services. The primary single employer in the region is Hill Air Force Base. The largest number of workers by sector includes education and health care services and retail trade. The success of the retail trade component is due to the existence of the Layton Hills Mall and several prominent retailers within Layton City. The healthcare services are in part due to Davis Community Hospital, Intermountain Layton Hospital and multiple medical clinics.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	198	338	1	1	1
Arts, Entertainment, Accommodations	3,218	4,072	12	16	4
Construction	2,021	1,962	7	8	0
Education and Health Care Services	4,422	5,551	16	22	6
Finance, Insurance, and Real Estate	1,802	1,123	7	4	-2
Information	588	350	2	1	-1
Manufacturing	3,338	1,169	12	5	-8
Other Services	874	849	3	3	0
Professional, Scientific, Management Services	2,873	2,018	10	8	-3
Public Administration	0	0	0	0	0
Retail Trade	3,777	4,871	14	19	5
Transportation and Warehousing	1,384	2,065	5	8	3
Wholesale Trade	1,049	390	4	2	-2
Total	25,544	24,758	--	--	--

Table 5 - Business Activity

Data Source: 2016-2020 ACS (Workers), 2020 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	39,965
Civilian Employed Population 16 years and over	39,060
Unemployment Rate	2.25
Unemployment Rate for Ages 16-24	5.69
Unemployment Rate for Ages 25-65	1.50

Table 6 - Labor Force

Data Source: 2016-2020 ACS

Occupations by Sector		Number of People
Management, business and financial	10,300	
Farming, fisheries and forestry occupations	1,355	
Service	3,590	
Sales and office	9,020	
Construction, extraction, maintenance and repair	3,585	
Production, transportation and material moving	3,085	

Table 7 – Occupations by Sector

Data Source: 2016-2020 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	24,250	67%
30-59 Minutes	9,905	27%
60 or More Minutes	1,894	5%
Total	36,049	100%

Table 8 - Travel Time

Data Source: 2016-2020 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	1,390	10	585
High school graduate (includes equivalency)	7,165	185	2,035
Some college or Associate's degree	10,750	260	2,750
Bachelor's degree or higher	11,420	130	1,875

Table 9 - Educational Attainment by Employment Status

Data Source: 2016-2020 ACS

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	30	75	140	310	150
9th to 12th grade, no diploma	1,340	415	490	555	300
High school graduate, GED, or alternative	2,635	3,405	2,550	3,465	1,735
Some college, no degree	2,390	2,705	2,620	4,365	1,985

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Associate's degree	690	1,185	1,450	1,550	690
Bachelor's degree	330	2,775	2,900	3,625	1,330
Graduate or professional degree	15	865	1,530	1,890	1,050

Table 10 - Educational Attainment by Age

Data Source: 2016-2020 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	26,635
High school graduate (includes equivalency)	34,993
Some college or Associate's degree	40,676
Bachelor's degree	55,523
Graduate or professional degree	81,194

Table 11 – Median Earnings in the Past 12 Months

Data Source: 2016-2020 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Based on the percentage share of workers, the major employment sectors within Layton City are: Public Administration (24%), Education and Health Services (15%), Retail Trade (14%), Manufacturing (11%), and Construction (10%).

Describe the workforce and infrastructure needs of the business community:

Professional certificates and higher education are the greatest needs of the workforce. Layton City does an effective job at providing the infrastructure needs of the business community. For example: the city's residents and businesses have access to the fastest broadband Internet

speeds in the nation. Layton was among the first cities in Utah, and in the nation, to be fully connected to fiber. Layton had the vision to anticipate what fiber could mean for its community.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The greatest concern for Layton City is the potential sequestration of the U.S. military, specifically its impact on Hill Air Force Base, one of the largest employers in the state, bordering north of Layton City.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

Weber State University's Davis Campus, located within Layton City, and nearby Davis Technical College do an effective job of tailoring their programs to fit the needs of employment opportunities in Layton City. Their courses are also affordable. Northern Utah Academy of Math, Engineering, and Science (NUAMES) is also located in Layton and focused on STEM (Science, Technology, Engineering and Math). Eligible NUAMES High School juniors and seniors can take courses through Weber State University's Early College program and students can earn up to two years of university credit that may also apply toward high school graduation requirements. The city is now reaping the benefits of city-wide fiber availability.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

Davis Technical College provides a program called "Custom Fit" where they provide tailored training for the workforce specific to the employer. Efforts such as these assist in creating a workforce that makes a family sustaining wage, which reduces the quantity of households that request CDBG-funded public service activities. Davis School District participates in the Utah Aerospace Pathway Program, leading young adults into the aerospace and defense industries which support our local employers and Hill Air Force Base (HAFB).

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Wasatch Front Regional Council (WFRC) participates in a comprehensive economic development strategy. The WFRC assists with the coordination and representation of local programs, plans, and projects with federal and state agencies. It provides effective organizational structure for local governments to coordinate transportation plans and programs that overlap city or county boundaries or are regional in nature. The WFRC promotes regionally adopted growth principles among the member municipalities and counties to guide development, and is the source of each associated federal funding grant application. Multiple grants through WFRC have recently been applied for and some granted. These grants support a focused planning effort at key strategic locations in Layton for “town center” development and other economic development impact studies. These studies include a market analysis for housing demand and housing types and each town center has planned mixed-use and multifamily housing integrated into that development through the City’s General Plan.

Discussion

Excellent higher education facilities in the region provide the opportunity for a well-qualified workforce. The biggest challenge Layton City will face is if Hill Air Force Base is sequestered, or in a worst case scenario, closed.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

The Historic Downtown Layton area continues to be a target area for improvements. While CDBG funds will be primarily allocated citywide, Layton City will fund public service organizations that provide assistance to Layton residents. Homebuyer assistance and Emergency Home Repair/Rehab funds are available for qualified households looking to purchase a home within Layton City. Program guidelines allow disbursement of funds throughout the entire city. All low-to-moderate-income households have the opportunity to access these funds regardless of location within the City.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

No.

What are the characteristics of the market in these areas/neighborhoods?

N/A

Are there any community assets in these areas/neighborhoods?

N/A

Are there other strategic opportunities in any of these areas?

Currently, there are no currently identified other strategic opportunities within areas of Layton City.

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

UTOPIA Fiber (Utah Telecommunication Open Infrastructure Agency) has completed an impressive business and fiber-to-the-home project within Layton City. UTOPIA Fiber is a fiber optic infrastructure owned by several Utah cities. Utilizing light to transfer information, it's the fastest Internet and communication technology currently available.

The city's residents and businesses have access to the fastest Internet speeds in the nation. Layton was among the first cities in Utah, and in the nation, to be fully connected to broadband fiber. Layton had the vision to anticipate what fiber could mean for its community. The City is now reaping the benefits of city-wide fiber availability to all residents at affordable prices.

Most current networks operate on copper wire infrastructure that limits the speed and amount of information that can be transferred. But with UTOPIA, businesses and residents can reach speeds 30 times faster than a typical Internet connection with their own dedicated fiber connection to every location. Plus, you enjoy the same fast-as-light performance for parallel download and upload speeds.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Consumers have a wide array of Broadband providers that service Layton City residents including: UTOPIA Fiber, XMission, CenturyLink, Beehive Broadband, Sumo Fiber, and Xfinity. Each offers reasonable service rates and discounts for low-to-moderate-income households.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

In recent years, the state of Utah has experienced drought conditions. The state's watersheds and aquifers are refilled by snowmelt. Drought is impacted by several natural factors including winter precipitation, soil saturation, temperatures and man-made factors like population growth, water demand, and water storage.

According to the Utah Department of Natural Resources, extreme drought and climate change have highlighted the need for Utah to stretch water supply and improve efficiency. The Division of Water Resources promotes legislation as part of its mission to plan, conserve, develop and protect Utah's water resources. Water legislation is intended to directly result in funding, prompting actions, or adjustments that could impact how the department effectively enacts its mission.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

The cost of water is consistently climbing over a period of many years for both human consumption and agricultural or landscaping needs, based on community standards and growth, and environmental conditions, due to the increasing demand on this finite resource.

Utah farmers may experience scarce crop yields and feed availability, thus impacting all state households including low-to-moderate-income residents. Officials with the Utah Department of Natural Resources indicate farmers and ranchers will have to cut back on available water and the number of crops/acres that they're able to plant. Extreme drought would also impact fish due to low water levels in lakes, reservoirs, and streams throughout Utah.

Numerous bills related to water have been introduced in the Utah legislature. The governor's proposed budget would allocate \$561 million for water and conservation, and \$200 million would go towards agricultural optimization. If approved, this would be a significant investment for the state's water resources, positively impacting all Utah residents including low-to-moderate-income households.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

Layton City anticipates receiving about \$370,000 per program year. This limited amount of funding restricts the scope of projects that the City can undertake. In order to effectively leverage CDBG funding, the City will partner with available public service organizations by funding responsible entities that provide a broad range of supportive services to vulnerable, at-risk populations. As a result, the vulnerable, at-risk population receives comprehensive service. Layton City projects will center on removing barriers to affordable housing, improving existing housing, and assisting with economic development projects.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Area Name:	Area Type:	Other Target Area Description:	HUD Approval Date:	% of Low/Moderate Income:	Revitalization Type:	Other Revitalization Description:	Identify the neighborhood boundaries for this target area.	Include specific housing and commercial characteristics of this target area.	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	Identify the needs in this target area.	What are the opportunities for improvement in this target area?	Are there barriers to improvement in this target area?
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Table 12 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

The City did not identify a geographic target area as a basis for funding allocation priorities. Goals are not limited to a specific area within the City. The City's CDBG funding will be spent throughout the community to support various housing, special economic development, and other qualified activities benefitting low-to-moderate-income persons.

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 13 – Priority Needs Summary

1	Priority Need Name	Homebuyer Assistance
	Priority Level	High
	Population	Low Moderate Large Families Families with Children Elderly
	Geographic Areas Affected	
	Associated Goals	Acquisition of Real Property Homebuyer Assistance
	Description	Homebuyer assistance to qualifying homebuyers.
	Basis for Relative Priority	Qualified low-to-moderate-income homebuyers need access to a program that offers home ownership assistance.
2	Priority Need Name	Acquisition of Real Property
	Priority Level	Low
	Population	Low Moderate Large Families Families with Children Elderly
	Geographic Areas Affected	
	Associated Goals	Acquisition of Real Property

	Description	Assist Davis School District (DSD), Have a Heart and Habitat for Humanity with the acquisition of land and possible required improvements for the construction of a new, single-family home [CDBG Matrix Code 01]. Have a Heart and DSD are responsible for all construction costs, contracts, and contractors associated with the building of the house.
	Basis for Relative Priority	Utah is currently experiencing an affordable housing crisis for low-to-moderate-income homebuyers, fueled by the state's persistent housing shortage.
3	Priority Need Name	Homeless Persons
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	
	Associated Goals	Davis County Homeless Lantern House Open Doors Safe Harbor
	Description	Overnight shelter is needed for homeless persons and victims of domestic abuse. Layton City intends to continue to provide CDBG funds to Lantern House homeless shelter, Safe Harbor crisis center, Open Doors and to fund the Davis County Homeless program.

	Basis for Relative Priority	Ongoing need in the community for temporary shelter for homeless persons and victims of domestic abuse.
4	Priority Need Name	Emergency Home Repair/Rehab
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities
	Geographic Areas Affected	
	Associated Goals	Emergency Home Repair/Rehab
	Description	Layton City's Emergency Home Repair/Rehab program provides low-to-moderate-income households funds to immediately correct an emergency condition that has been determined to present an imminent danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, preserves housing, conserves energy, water, and enhances resiliency.
	Basis for Relative Priority	Several Layton City residents need assistance to correct an emergency condition that has been determined to present an imminent danger to health and safety of the occupants or residential property, or help with eliminating blight, conserving energy, water, enhance resiliency, and maintaining suitable housing.
5	Priority Need Name	Youth Court (Layton Community Action Council)
	Priority Level	High

	Population	Extremely Low Low Moderate Middle Large Families Families with Children Public Housing Residents Persons with Alcohol or Other Addictions
	Geographic Areas Affected	
	Associated Goals	Youth Court (Layton Community Action Council)
	Description	Youth Court provides an alternative to the youth courts system for individuals who commit crimes. Offenders are given a trial and sentence by their peers. This provides a more positive and highly productive experience for the offenders and their peers.
	Basis for Relative Priority	Offenders are given a trial and sentence by their peers instead of taking up valuable resources and time of law enforcement personnel. This program provides a more positive and productive experience for the offenders and their peers.
6	Priority Need Name	Special Economic Development Activities
	Priority Level	Low
	Population	Extremely Low Low Moderate Middle Non-housing Community Development
	Geographic Areas Affected	
	Associated Goals	Special Economic Development Activities

	Description	Layton City intends to use CDBG funds for property acquisition for the establishment of a business incubator, focused on low-to-moderate-income recipients, to be maintained and operated by the local technical college and university. The incubator will be designed to provide inexpensive space to new firms to help them become viable businesses [CDBG matrix codes 01, 14E, 17A, 17C, 17D, 18A, 18C]. This activity may also include grants, commercial/industrial improvements, and assistance with equipment for qualified small businesses.
	Basis for Relative Priority	Since business real estate costs are high and new small business start-ups typically need a space, Layton City intends to use CDBG funds for property acquisition for the establishment of a business incubator designed to provide inexpensive space to new firms to help them become viable businesses. This activity may also include grants, commercial/industrial improvements, and help with equipment for qualified small businesses seeking assistance.

Narrative (Optional)

Along with CDBG funding, Layton City intends to leverage HOME funds to help further affordable housing projects in the city. Davis County will receive HOME funds and administer this program.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

As with past program years, Layton City will rely on CDBG funds from HUD as the sole source for completion of eligible activities. Layton City's 2025-2026 Annual Action Plan allocation is \$392,160. It is anticipated that \$10,000 in Program Income from the Homebuyer Assistance program will be received annually.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	392,160	10,000	0	402,160	1,400,000	Layton City's 2025-2026 Annual Action Plan allocation is \$392,160. It is anticipated that \$10,000 in Program Income from the Homebuyer Assistance program will be received annually.

Table 14 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Currently, there are no additional resources anticipated to leverage CDBG funds, except within the Public Services category. Each of the subrecipients receive additional private, state, and local funds to complete their program goals.

If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan

N/A

Discussion

Layton City will rely on the CDBG source of funds as the sole source for completion of CDBG eligible activities. It is anticipated that about \$10,000 in Program Income will be received annually.

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
LAYTON	Government	Economic Development Non-homeless special needs Ownership neighborhood improvements	Jurisdiction
Open Doors	Non-profit organizations	Homelessness Non-homeless special needs public services	Jurisdiction
Safe Harbor (Davis Citizens Coalition Against Violence)	Non-profit organizations	Homelessness public services	Jurisdiction
LAYTON COMMUNITY ACTION COUNCIL	Non-profit organizations	Non-homeless special needs public services	Jurisdiction
St. Anne's Center (Lantern House)	Non-profit organizations	Homelessness	Region
Habitat for Humanity of Weber and Davis Counties	Non-profit organizations	Non-homeless special needs neighborhood improvements	Jurisdiction

Table 15 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The organizations involved in the institutional delivery system cover a broad range of services, including affordable and improved housing, homelessness, non-homeless special needs, economic and community development. The missing component that will not be funded is public housing. However, the Davis Community Housing Authority exists to meet this need.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics	X		
Other Street Outreach Services	X		
Supportive Services			
Alcohol & Drug Abuse	X	X	X
Child Care	X	X	X
Education	X	X	X
Employment and Employment Training	X	X	X
Healthcare	X	X	X
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X
Other			

Table 16 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The primary provider for mainstream services are the Davis Community Housing Authority and Davis Behavioral Health. Other entities that provide mainstream services include Safe Harbor, Lantern House, and Open Doors. The primary way that these entities make available the resources to homeless persons and persons with HIV is through resource coordinators and referrals from other agencies.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The Davis Community Housing Authority and Davis Behavioral Health provide a range of services for special needs population and persons experiencing homelessness, and typically provide all of the

services listed above. Layton City will provide funding to support Safe Harbor, which operates transitional housing for homeless families, and Lantern House, which also provides transitional housing. Layton City also funds Open Doors, which provides emergency motel vouchers, food and transportation assistance, and resource staff. These three entities offer life sustaining skill training to help their clients address their needs.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

In Layton City and Davis County, with partnerships in Ogden City, there are no gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homebuyer Assistance	2023	2027	Affordable Housing		Homebuyer Assistance	CDBG: \$500,000	Direct Financial Assistance to Homebuyers: 50 Households Assisted
2	Acquisition of Real Property	2023	2027	Affordable Housing		Acquisition of Real Property Homebuyer Assistance	CDBG: \$766,174	Homeowner Housing Added: 2 Household Housing Unit
3	Davis County Homeless	2023	2027	Homeless		Homeless Persons	CDBG: \$30,000	Homeless Person Overnight Shelter: 50 Persons Assisted
4	Emergency Home Repair/Rehab	2023	2027	Affordable Housing		Emergency Home Repair/Rehab	CDBG: \$165,000	Homeowner Housing Rehabilitated: 30 Household Housing Unit
5	Lantern House	2023	2027	Homeless		Homeless Persons	CDBG: \$27,634	Homeless Person Overnight Shelter: 75 Persons Assisted
6	Open Doors	2023	2027	Non-Homeless Special Needs		Homeless Persons	CDBG: \$62,280	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
7	Safe Harbor	2023	2027	Homeless Non-Homeless Special Needs		Homeless Persons	CDBG: \$92,400	Homeless Person Overnight Shelter: 150 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Youth Court (Layton Community Action Council)	2023	2027	Non-Homeless Special Needs		Youth Court (Layton Community Action Council)	CDBG: \$60,265	Public service activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted
9	Special Economic Development Activities	2023	2027	Non-Housing Community Development		Special Economic Development Activities		Businesses assisted: 25 Businesses Assisted

Table 17 – Goals Summary

Goal Descriptions

1	Goal Name	Homebuyer Assistance
	Goal Description	A down payment assistance grant program to assist qualified households in purchasing a home in Layton City. The City expects to provide between 10-15 grants per program year.
2	Goal Name	Acquisition of Real Property
	Goal Description	Assist Davis School District (DSD), Have a Heart, or Habitat for Humanity with the acquisition of land and possible required improvements for the construction of a new, single-family home [CDBG Matrix Code 01]. These partners are responsible for all construction costs, contracts, and contractors associated with the building of the house.
3	Goal Name	Davis County Homeless
	Goal Description	The Davis County Homeless program provides temporary shelter at local motels for homeless persons from Layton City.

4	Goal Name	Emergency Home Repair/Rehab
	Goal Description	Layton City's Emergency Home Repair/Rehab program offers low-to-moderate-income households a grant to correct an emergency condition determined to present imminent damage of residential property. The Rehab segment of the program helps to eliminate blight, conserve energy, water, enhances resiliency, and improves/preserves housing.
5	Goal Name	Lantern House
	Goal Description	Lantern House operates a nearby homeless shelter and self-sufficiency center for homeless persons and families. Lantern House serves the entire Wasatch Front in Utah. Lantern House provides shelter and assistance to those experiencing homelessness. Lantern House will help Layton City residents take the necessary steps to become self-sufficient and regain stable housing.
6	Goal Name	Open Doors
	Goal Description	Layton City funds Open Doors to assist low-to-moderate-income persons with emergency nursery care and food bank assistance.
7	Goal Name	Safe Harbor
	Goal Description	Safe Harbor provides shelter to victims of domestic violence, homelessness, child abuse, rape, suicide, etc. Safe Harbor also provides counseling and related services. Funds from Layton City will help assist salaries for caseworkers who assist Layton City residents.
8	Goal Name	Youth Court (Layton Community Action Council)
	Goal Description	The Layton Youth Court program provides an alternative to the youth courts system. Funds from Layton City will help support the salary of Youth Court's director.
9	Goal Name	Special Economic Development Activities
	Goal Description	Layton City intends to use CDBG funds for property acquisition for the establishment of a business incubator designed to provide inexpensive space to new firms to help them become viable businesses. This activity may also include grants, commercial/industrial improvements, and assistance with equipment for qualified small businesses.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

It is estimated that about 55 low-to-moderate-income households will receive affordable housing support. This will be completed through the Homebuyer Assistance and Davis School District, Have a Heart, Habitat for Humanity home programs.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

Both Davis Community Housing Authority and Layton City require lead-based paint disclosures to be signed by a purchaser when completing a real estate transaction. The Davis Community Housing Authority works to ensure their public housing is free of lead-based paint hazards. Layton City works to increase awareness of lead-based paint to families and professionals. City inspectors actively educate and mitigate risk when situations arise involving lead-based paint.

How are the actions listed above integrated into housing policies and procedures?

Homebuyer guidelines and federal ordinances require that lead-based paint hazards are disclosed in all real estate transactions.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The needs, goals, and projects outlined in the City's Consolidated Plan work together to help reduce poverty. While poverty is a function of several factors beyond the control of City policies, providing citizens with affordable, quality housing in economically diverse neighborhoods can foster economic mobility and help soften the impact of poverty. The City's anti-poverty strategy involves supporting local nonprofit organizations that provide counseling, teach life skills, and offer other assistance to those residents living in poverty. The City plans to work with Habitat for Humanity in its anti-poverty strategy to fund a Critical Home Repair/Rehab program.

Layton City also assists in the purchase of a vacant lot to be donated to Davis School District/Have a Heart/Habitat for Humanity for the construction of an affordable home.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

The organizations in the goals and programs identified with this affordable housing plan, including Habitat for Humanity, Open Doors, Safe Harbor, and Lantern House, will be subrecipients of CDBG funding. These organizations have extensive programs to assist the needs of the impoverished. This strategy has proven to be effective by the City as these programs provide counseling services and resource and referral services to help those in need become self-sufficient.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During the program year Layton City will monitor all subrecipients of the CDBG program. Monitoring will be done on-sight (whenever possible) at the primary office of the subrecipient. The monitoring will typically be done during the month of January, during the current program year. Each CDBG subrecipient must execute a Grant Agreement, which must also be executed by the City, before any funds can be drawn down.

Monitoring visits include the following:

- An initial written notification stating when the monitoring visit will take place and what will be reviewed
- Training on CDBG regulations
- Review of financial procedures
- Each subrecipient must demonstrate that their financial procedures are in line with CDBG procedures and generally accepted accounting principles
- Each subrecipient must provide a copy of the organization's annual audit
- Review of allowable expenses under the subrecipient agreement
- A checklist for monitoring oversight, must be filled out as part of the oversight visit
- A follow-up letter sent within 30 days of the monitoring visit
- The letter must identify any findings made and how they are to be cleared

Discipline Measures:

If there are findings that result from the monitoring visit or at any other time the City will notify the subrecipient:

- A written notification will be sent to the subrecipient
- The notification will state what the finding is
- The notification will state how the finding is to be resolved
- A time frame for when the finding must be resolved

If the findings are not resolved, the City will look into more serious sanctions such as not renewing funding in the next program year.

If there are any costs that are determined to be ineligible CDBG expenditures and the Layton City CDBG Administrator determines that the cost must be repaid to the City, the following must occur:

- Layton City will send notification to the subrecipient that certain costs are ineligible and must therefore be repaid to the City
- The notification must include a timeframe for repayment of the funds
- The notification must state how the funds are to be returned to the City
- If the funds are not returned to the City the CDBG Administrator will consult with the City Attorney and HUD representatives to determine further sanctions as needed

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

As with past program years, Layton City will rely on CDBG funds from HUD as the sole source for completion of eligible activities. Layton City's 2025-2026 Annual Action Plan allocation is \$392,160. It is anticipated that \$10,000 in Program Income from the Homebuyer Assistance program will be received annually.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	392,160.00	10,000.00	0.00	402,160.00	1,400,000.00	Layton City's 2025-2026 Annual Action Plan allocation is \$392,160. It is anticipated that \$10,000 in Program Income from the Homebuyer Assistance program will be received annually.

Table 18 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

Currently, there are no additional resources anticipated to leverage CDBG funds, except within the Public Services category. Each of the subrecipients receive additional private, state, and local funds to complete their program goals.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Layton City will rely on the CDBG source of funds as the sole source for completion of CDBG eligible activities. It is anticipated that about \$10,000 in Program Income will be received annually.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homebuyer Assistance	2023	2027	Affordable Housing		Homebuyer Assistance	CDBG: \$80,000.00	Direct Financial Assistance to Homebuyers: 8 Households Assisted
2	Davis County Homeless	2023	2027	Homeless		Homeless Persons	CDBG: \$6,000.00	Homeless Person Overnight Shelter: 10 Persons Assisted
3	Emergency Home Repair/Rehab	2023	2027	Affordable Housing		Emergency Home Repair/Rehab	CDBG: \$174,904.00	Homeowner Housing Rehabilitated: 6 Household Housing Unit
4	Lantern House	2023	2027	Homeless		Homeless Persons	CDBG: \$7,000.00	Homeless Person Overnight Shelter: 15 Persons Assisted
5	Open Doors	2023	2027	Non-Homeless Special Needs		Homeless Persons	CDBG: \$19,600.00	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
6	Safe Harbor	2023	2027	Homeless Non-Homeless Special Needs		Homeless Persons	CDBG: \$18,224.00	Homeless Person Overnight Shelter: 30 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Youth Court (Layton Community Action Council)	2023	2027	Non-Homeless Special Needs		Youth Court (Layton Community Action Council)	CDBG: \$14,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted

Table 19 – Goals Summary

Goal Descriptions

1	Goal Name	Homebuyer Assistance
	Goal Description	Home down payment assistance to qualified low-to-moderate-income homebuyers.
2	Goal Name	Davis County Homeless
	Goal Description	The Davis County Homeless program provides temporary shelter to homeless persons. The program pays for homeless persons to stay at a motel on a temporary basis.
3	Goal Name	Emergency Home Repair/Rehab
	Goal Description	The Emergency Home Repair/Rehab program provides lower income homeowners grant money to immediately correct an emergency condition that has been determined to present an imminent danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, water, resiliency, and preserves housing.
4	Goal Name	Lantern House
	Goal Description	Lantern House serves homeless individuals and families from Davis County, including Layton City, Weber County, and other parts of Utah. Clients utilize the shelter's supportive services.

5	Goal Name	Open Doors
	Goal Description	Open Doors offers multiple programs that serve low-to-moderate-income persons. These include a food bank, The Davis County Homeless program, outreach efforts, work skills training, emergency nursery (crisis and respite care), therapy, etc.
6	Goal Name	Safe Harbor
	Goal Description	Safe Harbor Crisis Center responds to domestic violence and crisis calls. These represent all types of emergency situations including: domestic violence, homelessness, child abuse, rape, and suicide. Safe Harbor depends on a group of highly trained professionals to assist victims in need.
7	Goal Name	Youth Court (Layton Community Action Council)
	Goal Description	Youth Court provides an alternative to the Courts System for youth who commit crimes. Offenders are given a sentence by a jury made up of their peers. This provides a more positive experience both for the offenders and the jury and helps the offender make restitution and establish personal course correction.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Layton City plans to oversee and support the following projects, activities, etc., during the 2025-2026 CDBG Program Year.

#	Project Name
1	PY2025 Administration
2	PY2025 Homebuyer Assistance
3	PY2025 Critical Home Repair/Rehab
4	PY2025 Public Services

Table 20 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG allocation decisions are based off of goals identified in the current Layton City Consolidated Plan, input received from the public, government, and other agencies.

AP-38 Project Summary

Project Summary Information

1	Project Name	PY2025 Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$78,432.00
	Description	Administration and planning for the Community Development Block Grant. [CDBG Matrix Code 21A]
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration and planning for the Community Development Block Grant.
2	Project Name	PY2025 Homebuyer Assistance
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$80,000.00
	Description	Homebuyer assistance to qualifying low-to-moderate-income homebuyers. [CDBG Matrix Code 13B]
	Target Date	6/30/2026

	Estimate the number and type of families that will benefit from the proposed activities	Homebuyer assistance to five qualifying homebuyers.
	Location Description	TBD.
	Planned Activities	Homebuyer assistance to qualifying low-to-moderate-income homebuyers.
3	Project Name	PY2025 Critical Home Repair/Rehab
	Target Area	
	Goals Supported	Emergency Home Repair/Rehab
	Needs Addressed	
	Funding	CDBG: \$174,904.00
	Description	Layton City's Critical Home Repair and Rehab Program provides qualified homeowners grant money to correct a critical condition determined to present a danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing. [CDBG Matrix Code 14A.]
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated Layton City's Critical Home Repair and Rehab Program will provide about 10 qualified homeowners assistance to correct a critical condition determined to present a danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing.
	Location Description	TBD.
	Planned Activities	Provide homeowners assistance to correct a critical condition determined to present a danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing.
	Project Name	PY2025 Public Services

4	Target Area	
	Goals Supported	Lantern House Open Doors Safe Harbor Youth Court (Layton Community Action Council)
	Needs Addressed	Homeless Persons Youth Court (Layton Community Action Council)
	Funding	CDBG: \$58,824.00
	Description	Includes: Open Doors nursery respite care and Circles peer mentoring program [CDBG Matrix Code 05L]; Davis County Homeless assistance in removing homeless individuals/families [CDBG Matrix Code 05Q]; Safe Harbor Domestic Violence Shelter [CDBG Matrix Code 05G]; Youth Court, an alternative to the Court's System for youth that commit crimes [CDBG Matrix Code 05D]; and La03T].
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Open Doors: 100 low-to-moderate-income persons assisted; Davis County Homeless: 10 homeless persons assisted; Safe Harbor: 30 persons assisted, primarily women and children; Youth Court: 80 persons assisted; Lantern House: 15 homeless persons assisted.
	Location Description	Open Doors, 1360 East 1450 South, Clearfield, Utah 84015; Davis County Homeless, location TBD; Safe Harbor, Non-disclosed shelter in Davis County, Utah; Youth Court, Layton City Council Chambers, 437 North Wasatch Drive, Layton, Utah 84041; Lantern House, 269 West 33rd Street, Ogden, Utah 84401.
	Planned Activities	Open Doors: Nursery respite care and Circles peer mentoring program; Davis County Homeless: Provide a short-term motel voucher to homeless individuals/families; Safe Harbor: Shelter for adults and child victims and resource and referral services; Youth Court: Youth Court provides an alternative to the court's system for youth that commit crimes. A juvenile court judge may refer offenders to the Youth Court for sentencing. In Youth Court, the offenders are given a sentence by a jury made up of their peers. This provides a positive experience for both the offenders and jury. CDBG funds will assist in supporting the salary of the Youth Court Administrator; Lantern House: Provide temporary shelter for homeless persons.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Layton City provides multiple programs to support low-to-moderate income residents, including minorities, in achieving homeownership, covering down payments, or fixing up their current homes. These initiatives include Home Down Payment Assistance, Acquisition of Real Property (in collaboration with DSD, Have a Heart, and Habitat for Humanity), and Critical Home Repair/Rehabilitation.

Geographic Distribution

Target Area	Percentage of Funds

Table 21 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Layton City offers programs for down payments, homeownership (in partnership with DSD, Have a Heart, and Habitat for Humanity), and critical repairs/rehabilitation to eligible low-to-moderate income residents across the city. Although Layton no longer has a HUD Qualified Census Tract, staff take special care to ensure that assistance reaches all low-income households, including minorities.

Discussion

Through investments in down payment assistance, homeownership opportunities (in collaboration with DSD, Have a Heart, and Habitat for Humanity), and critical home repairs, Layton City aims to: bolster neighborhood stability, foster inclusivity, and improve the quality of life for low-to-moderate income residents.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Layton City, Davis County, and subrecipients will work together to tackle the priority needs outlined in the 2025-2026 Annual Action Plan.

Actions planned to address obstacles to meeting underserved needs

Layton City, alongside its subgrantees and Davis County staff, will pinpoint and overcome barriers that prevent them from meeting the needs of underserved communities.

Actions planned to foster and maintain affordable housing

Layton City's CDBG program will continue with its At Home in Layton initiative, providing down payment assistance to eligible homebuyers to address affordability challenges. In addition, Layton City is teaming up with Davis School District, Have a Heart, and Habitat for Humanity to construct a new affordable housing unit for a qualifying low-to-moderate-income household.

Actions planned to reduce lead-based paint hazards

Layton City places a strong emphasis on raising lead-based paint awareness among families and professionals. City inspectors and CDBG staff are well-prepared to inform the public and address risks whenever lead paint is detected. Here's how Layton City manages lead-based paint concerns:

- **Training:** The City Chief Building Official and CDBG Administrator have undergone HUD training on lead hazards and mitigation strategies.
- **Down Payment Program:** Homes bought through City assistance are visually inspected for possible lead paint risks.
- **Disclosures and Education:** Homebuyers receiving down payment aid are educated about lead paint, with disclosures provided when necessary.
- **Historic Building Loans:** Rehabilitation loans for historic properties mandate lead paint mitigation plans.

Through these proactive measures, Layton City strives to safeguard the well-being of its residents.

Actions planned to reduce the number of poverty-level families

Despite constrained resources, Layton City is steadfast in its dedication to bolstering anti-poverty initiatives. Acknowledging the limitations of CDBG funding and the even tighter constraints on public service dollars, the City has opted to strategically direct funds to high-impact organizations.

Open Doors, Safe Harbor, and Lantern House receive CDBG support because of their robust programs

tackling the challenges of poverty. These groups deliver essential services like counseling, resource referrals, and guidance toward self-sufficiency—approaches the City considers most effective in uplifting its residents.

Actions planned to develop institutional structure

Layton City and Davis County, together with partners in Salt Lake City and Ogden, maintain a robust institutional framework and service delivery system. This cooperative network guarantees that priority needs throughout the region are addressed without gaps.

Actions planned to enhance coordination between public and private housing and social service agencies

Layton City is dedicated to maintaining strong collaborative relationships and open communication with all stakeholders outlined in the 2025-2026 Annual Action Plan. To ensure the plan's success and effectively meet priority needs, we will continue to proactively share information and facilitate necessary coordination.

Discussion

A collaborative partnership between Layton City, Davis County, and subrecipients will drive the fulfillment of the 2025-2026 Annual Action Plan's priority needs.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

This plan details the projects planned for the year using all allocated CDBG funds. Additionally, it outlines program income available to contribute to these projects.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Discussion

Layton City plans to allocate 70% of its 2025-2026 Annual Action Plan funding to programs that benefit low-to-moderate income residents.

Attachments



Mayor • Joy Petro
City Manager • Alex R. Jensen

• Council Members •
Zach Bloxham
Clint Morris
Tyson Roberts
Bettina Smith Edmondson
Dave Thomas

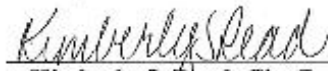
**NOTICE OF PUBLIC HEARING
CDBG ANNUAL ACTION PLAN
2025-2026 GRANT PERIOD**

FEBRUARY 6, 2025

In conformance with requirements, Layton City is developing a **Community Development Block Grant (CDBG) Annual Action Plan** for the **2025-2026 Grant Period**. The Plan describes City housing and community development needs of low income persons, and outlines the projects that will be undertaken during the Program Year to address these needs.

The City Council will hold a Public Hearing on **Thursday, February 6, 2025, at 7:00 PM**, at the **Regularly Scheduled Council Meeting**, in the **Council Chambers** of the **City Center, 437 North Wasatch Drive, Layton, Utah**. All Layton City residents and interested parties are invited to comment during the Public Hearing.

Questions or written comments regarding the community development and housing needs addressed by the Plan may be submitted to Morgan Cloward, Layton City Community and Economic Development, 437 North Wasatch Drive, Layton, Utah, 84041, or by phone at (801) 336-3770.


Kimberly S. Read, City Recorder

This public notice is posted on the Utah Public Notice website www.utah.gov/pnu/, the Layton city website www.laytoncity.org, and at the Layton City Center.

In compliance with the Americans with Disabilities Act, persons in need of special accommodations or services to participate in this meeting shall notify the City at least 24 hours in advance at 801-336-3826 or 801-336-3820.

Municipal Offices • 437 N. Wasatch Dr. • Layton, UT 84041 • Phone: (801) 336-3800 • Fax: (801) 336-3811

CERTIFICATE OF POSTING

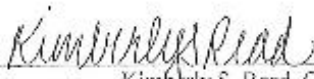
STATE OF UTAH)
)ss.
COUNTY OF DAVIS)

I, **Kimberly S. Read**, do hereby certify that I am the duly qualified and acting **City Recorder of Layton City Corporation**, a municipal corporation located in Davis County, State of Utah.

I further certify that on the **15th day of January, 2025**, I posted a copy of the **City Council Notice of Public Hearing for February 6, 2025**, to which this certificate is attached, in the **Layton City Municipal Building, 437 North Wasatch Drive, Layton, Utah**, on the **Layton City website**, and on the **Utah Public Notice website**.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and affixed the corporate seal of said City this **15th day of January, 2025**.





Kimberly S. Read, City Recorder

AFFIDAVIT OF PUBLICATION

ACCOUNT #	DESCRIPTION	TIMES	PROOF	TOTAL CHARGES
	UTNmAEmp6EPiWCVvDQ	1	00	224.75

State of Florida, County of Broward, ss:

Rebecca Bikul, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Standard-Examiner, a newspaper printed and published in the City of Ogden, County of Weber, Davis, Box Elder and Morgan, State of Utah, and that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached.

That said newspaper was regularly issued and circulated on those dates. Same was also published online at utahlegals.com, according to Section 45-1-101 -Utah Code Annotated, beginning on the first date of publication, for at least 30 days thereafter and a minimum of 30 days prior to the date of scheduled.

PUBLICATION DATES:
Jan. 18, 2025

NOTICE ID: rNnmAEmp6EPiWCVvDQ
PUBLISHER ID: UC0086
NOTICE NAME: Layton City 2025-2026 CDBG Annual Action Plan
Publication Fee: 224.75

By: Rebecca Bikul



VERIFICATION

State of Florida
County of Broward

Subscribed in my presence and sworn to before me on this: 01/21/2025

S. Smith

Notary Public
Notarized remotely online using communication technology via Proof.

PUBLIC HEARING FOR LAYTON CITY 2025-2026 ANNUAL ACTION PLAN AND PROPOSED PROJECTS FOR HUD FUNDING

IN CONFORMANCE WITH THE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, LAYTON CITY INVITES ALL INTERESTED PARTIES TO COMMENT ON CITY HOUSING AND COMMUNITY DEVELOPMENT NEEDS OF LOW INCOME PERSONS AND THE DEVELOPMENT OF THE ANNUAL ACTION PLAN FOR THE USE OF CDBG FUNDS FOR THE 2025-2026 GRANT PERIOD, DURING A PUBLIC HEARING AT 7:00 P.M., THURSDAY, FEBRUARY, 6, 2025, IN THE CITY COUNCIL CHAMBERS, LAYTON CITY CENTER BUILDING, 437 NORTH WASATCH DRIVE, LAYTON, UT 84041. QUESTIONS REGARDING THE COMMUNITY DEVELOPMENT AND HOUSING NEEDS ADDRESSED BY THE PLAN SHOULD BE DIRECTED TO MORGAN CLOWARD, 801-336-3770, MCLOWARD@LAYTONGITY.ORG. ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE PROVIDED UPON REQUEST. INTERPRETIVE SERVICES FOR PERSONS WITH HEARING IMPAIRMENTS OR PERSONS WITH LIMITED ENGLISH PROFICIENCY WILL BE PROVIDED UPON REQUEST. CALL JAMIE SENNINGER, HUMAN RESOURCES OFFICE AT LEAST EIGHT HOURS IN ADVANCE: 801-336-3820. FACILITY IS ACCESSIBLE FOR PERSONS WITH MOBILITY DISABILITIES.



Mayor • Joy Petro
City Manager • Alex R. Jensen

• Council Members •
Zach Bloxham
Clint Morris
Tyson Roberts
Bettina Smith Edmondson
Dave Thomas

NOTICE OF PUBLIC HEARING

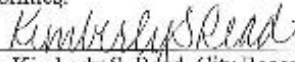
CDBG FIVE-YEAR 2025-2029 CONSOLIDATION PLAN AND ANNUAL ACTION PLAN FOR 2025-2026 GRANT PERIOD

MAY 15, 2025

In conformance with requirements, Layton City is developing a **Community Development Block Grant (CDBG) Five-Year 2025-2029 Consolidated Plan**, aligned with **Davis County and Clearfield City for the new HOME Consortium**, and **Annual Action Plan** for the **2025-2026 Grant Period**. The Plan describes City housing and community development needs of low-income persons, and outlines the projects that will be undertaken during the Program Years to address these needs.

The City Council will hold a Public Hearing on **Thursday, May 15, 2025, at 7:00 p.m.**, during the **Regularly Scheduled Council Meeting**, in the **Council Chambers** of the City Center, **437 North Wasatch Drive, Layton, Utah**. All Layton City residents and interested parties are invited to comment during the public hearing.

Questions or written regarding the community development and housing needs addressed by the Plans may be submitted to Morgan Cloward, Layton City Community and Economic Development, 437 North Wasatch Drive, Layton, Utah 84041, or by phone at 801-336-3770. Accommodations for persons with disabilities will be provided upon request. Interpretive services for persons with hearing impairments or persons with limited English proficiency will be provided upon request. Facility is accessible for persons with mobility disabilities.


Kimberly S. Read, City Recorder

This public notice is posted on the Utah Public Notice website www.utah.gov/pnn/, the Layton City website www.laytoncity.org, and at the Layton City Center.

In compliance with the Americans with Disabilities Act, persons in need of special accommodations or services to participate in this meeting shall notify the City at least 48 hours in advance at 801-336-3826 or 801-336-3820.

Municipal Offices • 437 N. Wasatch Dr. • Layton, UT 84041 • Phone: (801) 336-3800 • Fax: (801) 336-3811

CERTIFICATE OF POSTING

STATE OF UTAH)
)ss.
COUNTY OF DAVIS)

I, Kimberly S. Read, do hereby certify that I am the duly qualified and acting City Recorder of Layton City Corporation, a municipal corporation located in Davis County, State of Utah.

I further certify that on the 8th day of April, 2025, I posted a copy of the CDBG Five-Year 2025-2029 Consolidation Plan and Annual Action Plan for 2025-2026 Grant Period Public Hearing for May 15, 2025, to which this certificate is attached, in the Layton City Municipal Building, 437 North Wasatch Drive, Layton, Utah, on the Layton City website, and on the Utah Public Notice website.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and affixed the corporate seal of said City this 8th day of April, 2025.



SEAL

Kimberly S. Read, City Recorder

PUBLIC NOTICE WEBSITE
DIVISION OF ARCHIVES AND RECORDS SERVICE

Notice of Public Hearing

General Information

Government Type

Municipality

Entity:

Layton

Public Body:

City Council

Notice Information

[Add Notice to Calendar](#)

Notice Title

Notice of Public Hearing

Notice Subject(s)

Housing and Community Development

Notice Type(s):

Notice, Meeting, Hearing

Event Start Date & Time

May 15, 2025 07:00 PM

Description/Agenda

NOTICE OF PUBLIC HEARING

CDBG FIVE-YEAR 2025-2029 CONSOLIDATION PLAN

[Give Feedback](#)

FOR 2025-2026 GRANT PERIOD

MAY 15, 2025

In conformance with requirements, Layton City is developing a Community Development Block Grant (CDBG) Five-Year 2025-2029 Consolidated Plan, aligned with Davis County and Clearfield City for the new HOME Consortium, and Annual Action Plan for the 2025-2026 Grant Period. The Plan describes City housing and community development needs of low-income persons, and outlines the projects that will be undertaken during the Program Years to address these needs.

The City Council will hold a Public Hearing on Thursday, May 15, 2025, at 7:00 p.m., during the Regularly Scheduled Council Meeting, in the Council Chambers of the City Center, 437 North Wasatch Drive, Layton, Utah. All Layton City residents and interested parties are invited to comment during the public hearing.

Questions or written regarding the community development and housing needs addressed by the Plans may be submitted to Morgan Cloward, Layton City Community and Economic Development, 437 North Wasatch Drive, Layton, Utah 84041, or by phone at 801-336-3770. Accommodations for persons with disabilities will be provided upon request. Interpretive services for persons with hearing impairments or persons with limited English proficiency will be provided upon request. Facility is accessible for persons with mobility disabilities.

Notice of Special Accommodations (ADA):

In compliance with the Americans with Disabilities Act, persons in need of special accommodations or services to participate in this meeting shall notify the City at least 48 hours in advance at 801-336-3820.

Notice of Electronic or Telephone Participation:

This meeting may involve the use of electronic communications for some of the members of this public body. Elected Officials at remote locations may be connected to the meeting electronically.

Other Information:

This public notice is posted on the Utah Public Notice website www.utah.gov/pnn/, the Layton City website www.laytoncity.org, and at the Layton City Center.

City of Layton
City Clerk

Meeting Information

Meeting Location:

437 North Wasatch Drive
Council Chambers
Layton, UT 84041

[Show in Apple Maps](#) [Show in Google Maps](#)

Contact Name:

Kimberly Read

Contact Email:

kread@laytoncity.org

Contact Phone:

(801)336-3810

Notice Posting Details

Notice Posted On:

April 08, 2025 10:28 AM

Notice Last Edited On:

April 08, 2025 10:28 AM

Download Attachments

File Name	Category	Date Added
Hearing Notice-CDBG Five-year Consolidation Plan and Annual Action Plan 2025-2026 Grant Period.pdf	Public Information	2025/04/08 10:28 AM
	Handout	

Board/Committee Contacts

Give Feedback

Member	Email	Phone
Clint Morris	cmorris@laytoncity.org	801-336-3800
Dave Thomas	dthomas@laytoncity.org	801-336-3800
Bettina Smith Edmondson	bedmondson@laytoncity.org	801-336-3800
Tyson Roberts	troberts@laytoncity.org	801-336-3800
Zach Bloxham	zbloxham@laytoncity.org	801-336-3800
Jay Petro	jpetro@laytoncity.org	801-336-3800

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Grantee SF-424's and Certification(s)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

WPA


Signature of Authorized Official

6/2/25
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2023 - 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, I, K and R.

Compliance with Laws – It will comply with applicable laws.

2A



Signature of Authorized Official

6/2/25
Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where HSG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the HSG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Applicant and Recipient
Assurances and Certifications**

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/25/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant (insert below the Name and title of the Authorized Representative, name of Organization and the date of signature):

*Authorized Representative Name: **Alex Jensen**

*Title: **City Manager**

*Applicant/Recipient Organization: **Layton City**

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 38, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation in designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation in designated populations, then the applicant

will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4301) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(c) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(c)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-L.L. Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Dwyer Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3725, 3802; 24 CFR §20.10(b)(1)(iii))

* Signature:

* Date: (mm/dd/yyyy):

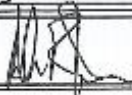
Form HUD 424-B (1/27/2023)

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 461 7th St SW, Room 4175, Washington, DC 20410-6000. Do not send completed HUD 424-B forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Form HUD 424-B (12/27/2023)

Application for Federal Assistance SF-424		
* 1. Type of Submission:		
☐ Preapplication		
☒ Application		
☐ Changed/Corrected Application		
* 2. Type of Application:		
☒ New		
☐ Continuation		
☐ Revision		
* If Revision, select appropriate letter(s):		
* Other (Specify):		
* 3. Date Received:		
4. Applicant Identifier:		
5a. Federal Entity Identifier:		5b. Federal Award Identifier:
HUD		B-25-MC-49-0010
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name: LAYTON CITY CORPORATION		
* b. Employer/Taxpayer Identification Number (EIN/TIN):		* c. UIC:
87-6000239		M5L2KU3FM33
d. Address:		
* Street1: 437 NORTH WASATCH DRIVE		
* Street2:		
* City: LAYTON		
* County/Parish: DAVIS		
* State: UTAH		
* Province:		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 84041-3254		
e. Organizational Unit:		
Department Name:		Division Name:
COMMUNITY & ECONOMIC DEVELOPMENT		ECONOMIC DEVELOPMENT
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: MR.		
* First Name: MORGAN		
Middle Name:		
* Last Name: CLOWARD		
Suffix:		
Title: COBG ADMINISTRATOR		
Organizational Address:		
* Telephone Number: 801-336-3770		* Fax Number: 801-336-3789
* Email: mcloward@laytoncity.org		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: C: CITY OR TOWNSHIP GOVERNMENT		
Type of Applicant 2: Select Applicant Type: 		
Type of Applicant 3: Select Applicant Type: 		
* Other (specify): 		
* 10. Name of Federal Agency: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		
11. Assistance Listing Number: 14.218		
Assistance Listing Title: COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS		
* 12. Funding Opportunity Number: 		
* Title: COMMUNITY DEVELOPMENT BLOCK GRANT		
13. Competition Identification Number: 		
Title: 		
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment		
* 15. Descriptive Title of Applicant's Project: LAYTON CITY CDBG		
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: UT-01	* b. Program/Project: MOORE
Attach an additional list of Program/Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 7/1/2025	* b. End Date: 6/30/2026
18. Estimated Funding (\$):	
* a. Federal	\$ 392,160.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	\$ 10,000.00
* g. TOTAL	\$ 402,160.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .	
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
☒ I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: MR.	* First Name: ALEX
Middle Name:	
* Last Name: JENSEN	
Suffix:	
* Title: CITY MANAGER	
* Telephone Number: 801-336-3800	Fax Number:
* E-mail: m.jensen@laytoncity.org	
* Signature of Authorized Representative: 	* Date Signed: 6/2/25

Appendix - Alternate/Local Data Sources

1	Data Source Name 2000 Census; ACS 2021 1-year estimates List the name of the organization or individual who originated the data set. US Census Bureau. Provide a brief summary of the data set. The American Community Survey (ACS) is a demographics survey program conducted by the U.S. Census Bureau. It regularly gathers information previously contained only in the long form of the decennial census, including ancestry, citizenship, educational attainment, income, language proficiency, migration, disability, employment, and housing characteristics. What was the purpose for developing this data set? The ACS helps local officials, community leaders, and businesses understand the changes taking place in their communities. How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? ACS is the premier source for detailed population and housing information about our nation. What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2021 What is the status of the data set (complete, in progress, or planned)? Most recent available data.
2	Data Source Name 2015-2019 CHAS List the name of the organization or individual who originated the data set. HUD. Provide a brief summary of the data set. State and local governments use CHAS data (Comprehensive Housing Affordability Strategy) to examine their housing needs, make spending decisions, and draft their Five-Year Consolidated Plans and Annual Action Plans required to receive CDBG funding programs. What was the purpose for developing this data set? CHAS data help demonstrate the extent of housing problems and housing needs, particularly for low-to-moderate-income households.

	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data are available for states, counties, places, and census tracts.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2015-2019
	What is the status of the data set (complete, in progress, or planned)? On September 9, 2022 HUD released updated CHAS data based on 2015-2019 ACS 5-year estimates.
3	Data Source Name Davis Community Housing Authority (DCHA)
	List the name of the organization or individual who originated the data set. Davis Community Housing Authority (DCHA)
	Provide a brief summary of the data set. DCHA administers a wide variety of programs in a continued effort to meet local needs for affordable housing. DCHA owns and manages several apartment complexes and single-family dwellings throughout the county, as well as administer federal housing programs for HUD, including the Public Housing program and Section 8 Housing Choice Vouchers. DCHA works with community partners to advocate for the needs of households experiencing low income.
	What was the purpose for developing this data set? Local data collected and shared with cities within Davis County to help community leaders effectively assist with housing needs.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? DCHA is the leading source in Davis County for housing-related details for each community within the county.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2022
	What is the status of the data set (complete, in progress, or planned)? Most recent available data.
4	Data Source Name Utah Department of Workforce Services (DWS)
	List the name of the organization or individual who originated the data set. Utah Department of Workforce Services (DWS)

	Provide a brief summary of the data set.
	Annual Data Report on Homelessness, Utah Department of Workforce Services, 2022.
	What was the purpose for developing this data set?
	DWS has served millions of Utahns and provides employment data to assist with several statewide initiatives including intergenerational poverty, homelessness, affordable housing, supporting refugees, helping rural communities, serving veterans and individuals with disabilities, and getting Utahns trained and back to work.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?
	DWS provides employment data thanks to more than 2,200 Workforce Services employees who assist individuals in Utah preparing for and finding jobs, meeting workforce needs of Utah businesses, administering temporary assistance, and providing economic data and analysis.
5	What time period (provide the year, and optionally month, or month and day) is covered by this data set?
	2022
	What is the status of the data set (complete, in progress, or planned)?
	Most recent available data.
	Data Source Name
	2016-2021 ACS
	List the name of the organization or individual who originated the data set.
	US Census Bureau.
	Provide a brief summary of the data set.
	The American Community Survey (ACS) is a demographics survey program conducted by the U.S. Census Bureau. It regularly gathers information previously contained only in the long form of the decennial census, including ancestry, citizenship, educational attainment, income, language proficiency, migration, disability, employment, and housing characteristics.
	What was the purpose for developing this data set?
	The ACS helps local officials, community leaders, and businesses understand the changes taking place in their communities.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?
	ACS is the premier source for detailed population and housing information about our nation.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set?
	2016-2021
	What is the status of the data set (complete, in progress, or planned)?
	Most recent available data.

6	Data Source Name
	2017-2021 ACS
	List the name of the organization or individual who originated the data set.
	US Census Bureau.
	Provide a brief summary of the data set.
	The American Community Survey (ACS) is a demographics survey program conducted by the U.S. Census Bureau. It regularly gathers information previously contained only in the long form of the decennial census, including ancestry, citizenship, educational attainment, income, language proficiency, migration, disability, employment, and housing characteristics.
	What was the purpose for developing this data set?
The ACS helps local officials, community leaders, and businesses understand the changes taking place in their communities.	
How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?	
ACS is the premier source for detailed population and housing information about our nation.	
What time period (provide the year, and optionally month, or month and day) is covered by this data set?	
2017-2021	
What is the status of the data set (complete, in progress, or planned)?	
Most recent available data.	
7	Data Source Name
	US Bureau of Labor Statistics (BLS)
	List the name of the organization or individual who originated the data set.
	US Bureau of Labor Statistics (BLS)
	Provide a brief summary of the data set.
	The Bureau of Labor Statistics (BLS) is an agency of the United States Department of Labor. It is the principal fact-finding agency in the broad field of labor economics and statistics and serves as part of the U.S. Federal Statistical System.
What was the purpose for developing this data set?	
BLS collects, calculates, analyzes, and publishes data essential to the public, employers, researchers, and government organizations.	
How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?	
BLS measures labor market activity, working conditions, price changes, and productivity in the U.S. economy to support public and private decision making.	

	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2016-2021
	What is the status of the data set (complete, in progress, or planned)? Most recent available data.
8	Data Source Name HUD HOME Rents, 2022, Ogden-Clearfield, UT HUD Met
	List the name of the organization or individual who originated the data set. HUD Office of Policy Development and Research (PD&R)
	Provide a brief summary of the data set. HUD's Office of Policy Development and Research (PD&R) supports the Department's efforts to help create cohesive, economically healthy communities, maintaining current information on housing needs, market conditions, and existing programs, as well as conducting research on priority housing and community development issues.
	What was the purpose for developing this data set? To obtain current information on housing needs, market conditions, and conducting research on priority housing and community development issues.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The PD&R Office provides the latest in reliable and objective data and analysis to help inform policy decisions.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2022
	What is the status of the data set (complete, in progress, or planned)? Most recent available data.