



Layton City

Community Development Block Grant

Annual Action Plan [2024-2025]

Prepared by Layton City Community & Economic Development

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Layton City is proud to receive annual funding through the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program. This grant allows us to invest in critical areas like affordable housing, community development, and local resiliency.

Planning for the Future

Each year, we develop an Action Plan detailing specific projects and funding allocations. We conduct thorough assessments, including public outreach and data analysis, to identify community needs in housing, homelessness, and more. Our Plan uses data-driven decision information to prioritize needs and allocate resources effectively. We focus on increasing homeownership, supporting community development, and ensuring access to affordable, discrimination-free housing. We adhere to strict ethical and management practices, ensuring accountability and responsible use of funds.

Collaboration is Key

We partner with local organizations and residents to leverage resources and maximize impact. Together, through the CDBG program, we are building a stronger, more vibrant Layton City for all.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Layton City's 2024-2025 Annual Action Plan is a roadmap for the community's future, focusing on fostering impartial housing and economic opportunities for low-to-moderate-income (LMI) residents. This one-year plan, crafted through collaboration with citizens, organizations, and businesses, outlines key actions to address our community's needs.

The Plan's Multifaceted Role

- **Building Together:** The Plan serves as a blueprint for inclusive development, guided by the voices and aspirations of our community stakeholders.
- **Securing Resources:** It leverages federal funding from HUD's formula grant program to support specific initiatives.
- **Strategic Implementation:** It outlines an effective strategy for utilizing HUD programs to achieve defined goals.
- **Measuring Progress:** The Plan establishes clear performance metrics to track success and inform future Annual Action Plans.

Driven by HUD Objectives, Focused on Local Outcomes

The Plan aligns with HUD's priorities while addressing Layton City's specific needs. It aims to create and conserve quality housing. The Plan strives to enhance the availability of affordable housing, remove discriminatory barriers, and provide supportive housing for individuals with special needs.

The goal to build vibrant neighborhoods will enable safer, more livable communities where LMI residents thrive, with increased housing opportunities and revitalized neighborhoods. Empowering economic opportunity will help expand access to well-paying jobs, promote homeownership, and empower LMI residents to achieve self-sufficiency through comprehensive development strategies.

By working together towards these ambitious goals, Layton City aims to build a more inclusive and prosperous future for all.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Layton City prioritizes subrecipients with a proven track record of success when allocating CDBG funding. Each year, subrecipients are evaluated based on several key performance factors, including:

- **Application compliance:** Thoroughness and accuracy of application submissions.
- **Timeliness:** Promptness in delivering quarterly reports and invoices.
- **Service delivery:** Meeting or exceeding contracted service levels, particularly those benefiting low-to-moderate-income residents.
- **Compliance:** Strict adherence to CDBG regulations and City guidelines.

Subrecipients demonstrating overall positive performance in these areas are more likely to be chosen for funding during the Annual Plan review process.

Layton City is committed to continuous improvement of its CDBG program. This commitment includes:

- Self-evaluation: Regularly assessing program effectiveness and identifying areas for improvement.
- External consultation: Engaging with experts to gather valuable insights and recommendations.
- Policy alignment: Ensuring program policies are compliant with HUD regulations.
- Subrecipient support: Providing comprehensive oversight and technical assistance to subrecipients.

The City's dedication to performance is reflected in its annual Consolidated Annual Performance Evaluation Report (CAPER), submitted to HUD within 90 days of each program year. This report details progress towards both five-year and annual goals, ensuring transparency and accountability to stakeholders.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Layton City has a Citizen Participation Plan that is used to guide how it provides notice and outreach to residents for public hearings regarding all aspects of the CDBG process. The Plan also provides for public input into the allotment of CDBG funds granted to the City. All notices for public hearings are published in the Standard-Examiner, a regional newspaper; the Layton City website; and the State of Utah Public Notices website. Residents and community organizations are encouraged to attend all public hearings and share comments on the Annual Action Plan. The City also makes information available to the public about the anticipated amount of federal funds expected from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate-income. This information is always available at the Layton City Center Building. In addition, the City takes steps to outreach to minority groups, non-English speaking persons, and persons with disabilities. This outreach includes contacting local ecclesiastical leaders, updating and sharing a list of employees who speak another language, and adding a Spanish translation application option to the City's website. The City also works with nonprofit providers to assist homeless individuals and families.

Activity	Description
Public hearing on Plan	The first public hearing was held on February 1, 2024.
Public Hearing on Plan (Final)	The final hearing was held on May 2, 2024.
Information on anticipated funds and activities	Information is always available at the Layton City Center Building.
Outreach to minority groups	Outreach included contacting local ecclesiastical leaders.
Meeting with women and minority business leaders	City staff met with business leaders and discussed their challenges and needs.

Consultation with Salt Lake Valley Habitat for Humanity	The program includes water and energy conservation efforts.
Funding and collaboration with homeless assistance providers	The City funds and works closely with nonprofit providers.

Table 1 - Citizen Participation Process and Consultation

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Layton City held a public comment period for the Annual Action Plan from February 1, 2024 to May 2, 2024. The City encouraged input on the Plan process utilizing public notices, messages via the City's social media accounts, holding two public hearings, and meetings with key stakeholders. All comments and responses from these were recorded.

6. Summary of comments or views not accepted and the reasons for not accepting them

We actively sought public input on the Annual Action Plan through various channels, including City Council meetings, social media posts, emails, phone calls, direct mail, and in-person visits. All comments received, before and during the public hearing, were carefully considered to ensure the final plan reflects the community's diverse perspectives.

7. Summary

Layton City built its Annual Action Plan on a foundation of inclusive participation, actively seeking input from residents and organizations across various channels. We understand the importance of public involvement and are committed to expanding participation even further.

While we'll continue publishing notices in the newspaper and on our website; we're exploring new outreach methods to reach even more voices, particularly within minority communities. Public insights are crucial in shaping the future of housing, community, and economic development in Layton.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		LAYTON	
CDBG Administrator	LAYTON		Community & Economic Development / Layton City
HOPWA Administrator			
HOME Administrator			
HOPWA-C Administrator			

Table 2 – Responsible Agencies

Narrative (optional)

Layton City's Community and Economic Development Department takes the lead in shaping our future: preparing and managing the Annual Action Plan and CAPER reports.

Consolidated Plan Public Contact Information

Layton City Community & Economic Development

437 North Wasatch Drive

Layton, Utah 84041

801-336-3770

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City prioritized inclusive engagement, reaching out to residents struggling with affordability, diverse community leaders, organizations providing essential services, faith communities offering support, and key stakeholders across sectors, including City departments.

In a commitment to understanding diverse perspectives, the City engaged residents facing economic challenges, community leaders representing various backgrounds, organizations dedicated to social well-being, those serving the homeless population, faith communities fostering hope, and key partners within the City.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Leading the Way: Community Shaping the City's Future

The City spearheaded a comprehensive public engagement process to gather input from residents and stakeholders for the Consolidated Plan. This collaborative effort informed the plan's goals, strategies, and priorities, ensuring they reflect the community's diverse needs and aspirations.

Beyond Engagement: Deepening Collaboration

City Community and Economic Development staff went beyond simply collecting public opinion. They actively partnered with service providers and other government agencies to gather crucial data for the Consolidated Plan's technical analysis. This collaborative approach ensures the plan is grounded in factual evidence and addresses identified areas of concern.

Breaking Language Barriers: Expanding Access

Recognizing the importance of inclusivity, the City took a significant step by adding a Spanish translation application option to its CDBG and homebuyer down payment assistance programs webpage. This commendable measure removes language barriers and fosters greater participation from non-English speaking residents, creating a more accessible process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Layton City recognizes the importance of addressing homelessness and domestic violence, prioritizing support for organizations that collaborate with crucial local programs like the Continuum of Care. This network of support includes:

Open Doors: Providing temporary shelter through their Davis County Homeless program, offering motel vouchers for individuals in need.

Safe Harbor: Offering a safe haven for victims of domestic violence, providing essential refuge and support.

Lantern House: Located in nearby Ogden, this shelter serves homeless individuals and families across the Wasatch Front, including veterans, families with children, and residents from Davis County itself. They offer comprehensive support services alongside temporary housing.

By partnering with these vital organizations, Layton City demonstrates its commitment to creating a community where everyone has access to resources and assistance during challenging times.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Layton City does not allocate ESG funds, develop performance standards and evaluate outcomes, or develop funding, policies and procedures for the administration of HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Davis School District
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment Services - Narrowing the Digital Divide Other government - County Major Employer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City Tackles Homelessness Head-On: Collaborations and Concrete Actions with DSD. Layton City isn't simply acknowledging the issue of homelessness; it's actively collaborating and investing in concrete solutions. Here's how. Bridging the Gap with Davis School District: Layton City's CDBG Specialist regularly consults with Davis School District (DSD) staff, understanding their crucial role in supporting homeless families and youth (aged 5-18) through the Davis Education Foundation. Currently, DSD serves an average of 1,200 homeless students - a stark reminder of the need for action. Investing in Resources and Shelter: Recognizing the critical need, Layton City partnered with DSD, to purchase a vacant lot. This land was donated for the construction of a dedicated teen resource center in Layton specifically for homeless youth. Additionally, the collaboration with DSD helps facilitate the acquisition of a vacant residential lot and construction of affordable housing, providing more stable options for families struggling with homelessness. These initiatives demonstrate Layton City's commitment to: Proactive collaboration with key stakeholders like DSD. Delivering tangible solutions like resource centers and affordable housing specifically addressing youth homelessness. Creating a more supportive and inclusive community for all its residents.
2	Agency/Group/Organization	Safe Harbor Crisis Center
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services - Victims Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist collaborated with Safe Harbor, Davis County's domestic violence shelter, to bolster vital services for victims in the community. Safe Harbor offers temporary housing, counseling, and advocacy to individuals escaping abusive situations. CDBG funds have played a crucial role in supporting these essential services. The partnership's impact extends beyond financial assistance. Layton City's Specialist met with Safe Harbor's director and staff, fostering a meaningful partnership and ensuring funds are utilized effectively. This commitment has been instrumental in enabling Safe Harbor to expand its reach within the community. A cornerstone of this expansion is the development of a facility on the campus of the Intermountain Healthcare Layton Hospital. This strategic location enhances accessibility and underscores the organization's dedication to providing comprehensive support within a healthcare setting.
3	Agency/Group/Organization	St. Anne's Center (Lantern House)
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Service-Fair Housing Services - Victims

What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG program joined forces with Lantern House, a vital organization serving homeless families and individuals across the Wasatch Front. Lantern House operates the Ogden Community Shelter and Self-Sufficiency Center, offering a lifeline to those in need, regardless of their city or county of origin. From Davis County to Weber County and beyond, people facing homelessness find crucial support at Lantern House. Their services begin with a comprehensive assessment, gathering necessary information to understand each individual's situation. Families, single women, and single men seeking self-sufficiency are then paired with a dedicated case manager. This partnership empowers them to chart a path towards stability, connecting them to a network of on-site and community resources. By supporting Lantern House, Layton City contributes to a regional solution for homelessness. This centralized approach eliminates the need for individual cities to maintain their own shelters, fostering a more efficient and impactful use of resources. Layton City's CDBG contribution directly enables Lantern House to provide shelter, critical services, and hope to Layton residents experiencing homelessness. With their guidance and support, these individuals can gain the tools and resources they need to achieve self-sufficiency and build brighter futures.

4	Agency/Group/Organization	Open Doors
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG specialist met with representatives from Open Doors, a local organization dedicated to supporting low-to-moderate-income individuals and families. The meetings and consultations, attended by Open Doors' Executive Director Jason Wilde, Assistant Executive Director Daneen Adams, and Operations Director Donette DeMaio, focused on exploring collaborative efforts to address critical community needs. Open Doors offers a variety of essential services, including: Housing assistance: Helping individuals and families secure stable and affordable housing options. Food insecurity: Providing access to nutritious food resources for those struggling with hunger. Crisis childcare: Offering emergency childcare solutions for families facing unexpected challenges. These various consultations signify Layton City's commitment to partnering with organizations like Open Doors to leverage resources and maximize their impact on the community.
5	Agency/Group/Organization	Salt Lake Valley Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City CDBG Specialist met with Carin L. Crowe, Senior Director of Operations and Development and Kate Nielsen, Construction Field Operations Director with Salt Lake Valley Habitat for Humanity. This is a nonprofit organization that strives to help local low-to-moderate-income families have a place to call home. The organization was contacted to resume the City's Critical Home Repair/Rehab activity. Layton City also assists in the purchase of a vacant lot to be donated to Have a Heart/Habitat for Humanity for the construction of an affordable home. Habitat for Humanity has also agreed to assist Layton City to help plan and prepare for changing natural hazards with its Critical Home Repair/Rehab program. This program includes water and energy conservation efforts such as water-saving faucets, showers, energy efficient windows, etc.
6	Agency/Group/Organization	DAVIS COUNTY
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Services - Narrowing the Digital Divide Child Welfare Agency Other government - County

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist collaborates with the County's Grants Administrator/Economic Development Coordinator, Ryan Steinbeigle; and the County's Community and Economic Development Department to ensure compliance and coordination for regional HUD-supported programs in Utah. This includes attending monthly meetings and consultations, as well as participating in Davis Chamber of Commerce events to stay connected with local government and business leaders.

7	Agency/Group/Organization	CLEARFIELD
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Clearfield City, one of three entitlement communities in Davis County, Utah, CDBG funds to serve its over 32,000 residents. Allison Barnes, the city's Legal Assistant/CDBG Coordinator, collaborates monthly with Layton City's CDBG Specialist to ensure strategic alignment and effective resource allocation.

8	Agency/Group/Organization	UTOPIA Fiber
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Broadband Access
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City consults periodically with UTOPIA Fiber, a high-speed fiber optic Internet backbone provider to offer affordable broadband to its residents. UTOPIA, in turn, partners with Layton City and local Internet Service Providers. UTOPIA Fiber isn't just keeping up with the times, it's setting the pace. Residents and businesses enjoy the nation's fastest Internet speeds thanks to their visionary investment/partnership in city-wide fiber optic infrastructure -- UTOPIA. This cutting-edge technology delivers blazing-fast speeds, unparalleled reliability, and symmetrical upload and download - a dream for any Internet user. Recognizing the importance of access for all, Layton City offers free broadband Wi-Fi hotspots in key locations like the County Library, public offices, and even city parks. This commitment to digital inclusion ensures everyone can benefit from the power of the Internet, whether catching up on emails, downloading files, or simply browsing the web. If someone is looking for a community that embraces innovation and prioritizes digital connectivity, Layton City is the place to be.
9	Agency/Group/Organization	LAYTON COMMUNITY ACTION COUNCIL
	Agency/Group/Organization Type	Services-Children Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Youth Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's CDBG Specialist continues to collaborate with Youth Court Director for continued community impact. Meetings were held with Karlene Kidman, Director of the Layton Community Action Council's Youth Court program. These discussions aim to secure ongoing support for the program, which empowers K-12 students and fosters safer streets. The Youth Court program relies on dedicated volunteers who mentor minor offenders, guiding them towards responsible behavior. This impactful program contributes to improved academic performance, increased self-esteem, and positive attitude shifts among Layton students. By promoting positive choices and fostering community involvement, the Youth Court program fosters a safer and brighter future for all.
10	Agency/Group/Organization	Davis Technology College
	Agency/Group/Organization Type	Services-Education Services-Employment Business Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City and the Davis Tech Business Resource Center have joined forces to plan and coordinate free small business seminars. Layton City CDBG Specialist Morgan Cloward and Economic Development Coordinator Tiffany McLelland collaborate to develop training programs for local business owners and leaders, focusing on key areas including marketing, customer service, and recruiting. These seminars are specifically designed for businesses that employ low-to-moderate-income individuals.
11	Agency/Group/Organization	LAYTON
	Agency/Group/Organization Type	Other government - Local Grantee Department

	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Layton City's Community and Economic Development department actively empowers local businesses through its quarterly Small Business Seminars. These targeted sessions, open to all, including minority and women-owned enterprises, equip business leaders with valuable skills in marketing, accounting, staffing, and networking. More than just training, the seminars foster face-to-face connections between local businesses. This dialogue allows City staff to gain firsthand insights into current challenges and needs, enabling them to tailor future support initiatives effectively. Beyond business skills, the department goes further by collaborating with other City departments. By partnering with Engineering, they proactively plan and prepare for changing natural hazards, like water and energy conservation. This collaborative approach ensures the community's resilience and future sustainability. In essence, Layton City's Community and Economic Development department acts as a vital partner for local businesses, fostering growth, resilience, and a thriving community.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 4 – Other local / regional / federal planning efforts

Annual Action Plan
2024

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Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Layton City Encourages Resident Involvement in Community Planning

Layton City actively promotes citizen participation, especially among low-to-moderate-income residents, in shaping the community. Here's how:

Transparency and Accessibility

- Public meeting notices are widely available in the Standard Examiner newspaper, the State Public Notice website, and the Layton City website.
- Meetings are held at the conveniently located Layton City Center building and streamed live on the City's Facebook page. Meeting times are chosen to accommodate diverse schedules.

Language and Accessibility Services

- A regularly updated list of City staff proficient in other languages is available to assist residents who need translation support.
- Accommodations for disabled citizens ensure everyone can participate in shaping public policy.
- The CDBG and homebuyer down payment assistance programs webpage on the Economic Development website offers a Spanish translation option.

Engaging in the Planning Process

- Citizen input played a crucial role in assessing needs, conducting market analysis, and establishing goals and priorities for the Annual Action Plan.
- Residents were provided opportunities to share their perspectives during the plan's development.

Open Communication and Feedback

- Public hearings and comment periods are announced in the local newspaper.
- A 30-day public comment period began February 1, 2024.
- Two public hearings were held on February 1 and May 2, 2024; feedback was actively solicited from the community and key stakeholders.

Layton City is committed to citizen engagement, ensuring that everyone has a voice in shaping the future of their community.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish-Speaking Persons with disabilities	During the Layton City Council Meeting/Public Hearing on February 1, 2024, Daneen Adams, Assistant Executive Director from Open Doors, informed the Council of the results from The Point In Time count and reported over 100 homeless individuals were identified. She also indicated 130 homeless people were on a waiting list for the rapid re-housing program. She stated demand for food from the Food Bank had increased by 68% at the same time it was experiencing a decrease in food donations. She announced the results from a recent inventory which identified approximately 127,000 pounds of available food and reported the food bank generally operated at 800,000 pounds of food. She expressed her opinion the focus should be on assisting people as opposed to programs and informed the Council a local trailer park consisting of 47 trailers was currently on the market to be sold which could easily contribute to more homeless within the community. She mentioned the Circles program had been successful with participants. She concluded she had worked with Open Doors for 14 years and had not witnessed so much needs within the community. Mayor Petro requested she speak to Code Blue. Ms. Adams responded this required shelters to increase capacity when temperatures decrease below 15 degrees. Since Davis County had no homeless shelter or warming center, Open Doors was responsible to provide shelter, usually through hotel vouchers, which was extremely expensive. She reported she only had nine available rooms and every Code Blue those were booked. She explained the challenges associated with the review process for hotel placement which was a significant drain on Staff resources. Mayor Petro mentioned Open Doors had depleted its hotel voucher funding by Christmas. Ms. Adams reported Layton City had been a great support for Open Doors and stated it also received CDBG funding from Davis County and Clearfield City, as well as funding from the State of Utah and private donors. She also informed the Council what could be used as a warming center. Timothy Schafermeyer, Layton Youth Court, expressed appreciation for the CDBG funding received by the Youth Court. He informed the Council this was the 26th year for the Layton Youth Court program with 25 youth currently trained to be judges. He reported the Court was halfway through its operating year and had received 61 cases thus far; last year the Court received a total of 62 cases and suggested the number of cases could easily double. He announced 100% of offenders had completed their cases for the previous two years and indicated the majority of those were marijuana possession followed by retail theft. He also mentioned the Learning to Breathe class offered in conjunction with Davis Behavioral Health and mentioned those participants were not just from Layton City. During the May 2, 2024 public hearing with the City Council, Karlene Kidman, Executive Director with the Layton Community Action Council (Youth Court), expressed her appreciation for the City's support, and updated the Council on some of Youth Court's recent accomplishments. Todd Hixson, the new Executive Director with Safe Harbor, introduced himself to the Council. He recapped the services, resources of Safe Harbor for Layton residents. He requested continued support by CDBG funds and expressed his thanks. Jamie McKinney, Community Action Coordinator with Open Doors expressed thanks for CDBG funding. She said support of the Motel Vouchers and Emergency Nursery programs have been helpful. There are also increased needs for food from the Open Doors Food	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				Pantry in Layton. Tyson Roberts, Layton City Council, said Daneen Adams, Assistant Executive Director with Open Doors, contacted him to express her thanks for the City's support. The Council then voted unanimously pass Resolution 24-16, approving and adopting the CDBG Annual Action Plan for 2024-2025.		

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Layton City intends to utilize its annual grant from HUD as exclusive funding to carry out CDBG activities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	373,753	14,000	0	387,753	1,462,315	HUD awarded Layton City \$373,753 for CDBG Program Year 2024-2025. It is estimated that about \$14,000 in Program Income will be added during the Program Year. It is estimated that \$387,753 will be available for this Annual Action Plan.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Layton City does not receive additional funds to support its CDBG expenses. Its Public Services partners receive additional private, state, and federal funding to support their respective programs. Within the City's Redevelopment Project Area (RDA), there exists potential Tax Increment Financing (TIF) from the RDA, in combination with CDBG funds for Special Economic Development Activities.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Layton City currently does not utilize publically owned land or property within the city boundaries to address needs identified on this plan.

Discussion

Layton City plans to use its annual grant from HUD as its only source for carrying out CDBG-associated activities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Davis County Homeless	2023	2027	Homeless		Homeless Persons	CDBG: \$6,000	Homeless Person Overnight Shelter: 10 Persons Assisted
2	Acquisition of Real Property	2023	2027	Affordable Housing		Homebuyer Assistance Acquisition of Real Property	CDBG: \$200,000	Homeowner Housing Added: 1 Household Housing Unit
3	Emergency Home Repair/Rehab	2023	2027	Affordable Housing		Emergency Home Repair/Rehab	CDBG: \$22,940	Homeowner Housing Rehabilitated: 5 Household Housing Unit
4	Homebuyer Assistance	2023	2027	Affordable Housing		Homebuyer Assistance	CDBG: \$20,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted
5	Lantern House	2023	2027	Homeless		Homeless Persons	CDBG: \$5,914	Homeless Person Overnight Shelter: 15 Persons Assisted
6	Open Doors	2023	2027	Non-Homeless Special Needs		Homeless Persons	CDBG: \$12,843	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Youth Court (Layton Community Action Council)	2023	2027	Non-Homeless Special Needs		Youth Court (Layton Community Action Council)	CDBG: \$12,440	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted
8	Safe Harbor	2023	2027	Homeless Non-Homeless Special Needs		Homeless Persons	CDBG: \$18,867	Homeless Person Overnight Shelter: 30 Persons Assisted

Table 7 – Goals Summary

Goal Descriptions

1	Goal Name	Davis County Homeless
	Goal Description	
2	Goal Name	Acquisition of Real Property
	Goal Description	
3	Goal Name	Emergency Home Repair/Rehab
	Goal Description	
4	Goal Name	Homebuyer Assistance
	Goal Description	
5	Goal Name	Lantern House
	Goal Description	

6	Goal Name	Open Doors
	Goal Description	
7	Goal Name	Youth Court (Layton Community Action Council)
	Goal Description	
8	Goal Name	Safe Harbor
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

Layton City will oversee and support the following projects, activities, during the 2024-2025 CDBG Program Year.

Projects

#	Project Name
1	PY2024 Administration
2	PY2024 Homebuyer Assistance
3	PY2024 Acquisition of Real Property
4	PY2024 Critical Home Repair/Rehab
5	PY2024 Public Services

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG allocation decisions are based off of goals identified in the current Layton City Consolidated Plan, input received from the public, government, and other agencies.

AP-38 Project Summary
Project Summary Information

1	Project Name	PY2024 Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$74,750
	Description	Administration and planning for the Community Development Block Grant. [CDBG Matrix Code 21A]
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administration and planning for the Community Development Block Grant.
2	Project Name	PY2024 Homebuyer Assistance
	Target Area	
	Goals Supported	Homebuyer Assistance
	Needs Addressed	Homebuyer Assistance
	Funding	CDBG: \$20,000
	Description	Homebuyer assistance to qualifying low-to-moderate-income homebuyers. [CDBG Matrix Code 13B]
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Homebuyer assistance to two qualifying homebuyers.
	Location Description	TBD.
	Planned Activities	Homebuyer assistance to qualifying low-to-moderate-income homebuyers.
3	Project Name	PY2024 Acquisition of Real Property
	Target Area	
	Goals Supported	Acquisition of Real Property

	Needs Addressed	Homebuyer Assistance Acquisition of Real Property
	Funding	CDBG: \$200,000
	Description	Assist Davis School District (DSD), Have a Heart, and Habitat for Humanity with the acquisition of land and required improvements for the construction of a new, single-family home. [CDBG Matrix Code 01]. These partners are responsible for all construction costs, contracts, and contractors associated with the building of the house.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Assist Davis School District (DSD), Have a Heart, and Habitat for Humanity with the acquisition of land and required improvements for the construction of one new, single-family home.
	Location Description	TBD.
	Planned Activities	Assist Davis School District (DSD), Have a Heart, and Habitat for Humanity with the acquisition of land and required improvements for the construction of one new, single-family home.
4	Project Name	PY2024 Critical Home Repair/Rehab
	Target Area	
	Goals Supported	Emergency Home Repair/Rehab
	Needs Addressed	Emergency Home Repair/Rehab
	Funding	CDBG: \$22,940
	Description	Layton City's Critical Home Repair and Rehab Program provides qualified homeowners grant money to correct a critical condition determined to present a danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing. [CDBG Matrix Code 14A.]
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated Layton City's Critical Home Repair and Rehab Program will provide about 10 qualified homeowners assistance to correct a critical condition determined to present a danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing.

	Location Description	TBD.
	Planned Activities	Provide homeowners assistance to correct a critical condition determined to present a danger to health and safety of the occupants or residential property. The Rehab portion of the program helps eliminate blight, conserves energy, and preserves housing.
5	Project Name	PY2024 Public Services
	Target Area	
	Goals Supported	Davis County Homeless Lantern House Open Doors Safe Harbor Youth Court (Layton Community Action Council)
	Needs Addressed	Homeless Persons Youth Court (Layton Community Action Council)
	Funding	CDBG: \$56,062
	Description	Includes: Open Doors nursery respite care and Circles peer mentoring program [CDBG Matrix Code 05L]; Davis County Homeless assistance in removing homeless individuals/families [CDBG Matrix Code 05Q]; Safe Harbor Domestic Violence Shelter [CDBG Matrix Code 05G]; Youth Court, an alternative to the Court's System for youth that commit crimes [CDBG Matrix Code 05D]; and La03T].
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Open Doors: 100 low-to-moderate-income persons assisted; Davis County Homeless: 10 homeless persons assisted; Safe Harbor: 30 persons assisted, primarily women and children; Youth Court: 80 persons assisted; Lantern House: 15 homeless persons assisted.
	Location Description	Open Doors, 1360 East 1450 South, Clearfield, Utah 84015; Davis County Homeless, location TBD; Safe Harbor, Non-disclosed shelter in Davis County, Utah; Youth Court, Layton City Council Chambers, 437 North Wasatch Drive, Layton, Utah 84041; Lantern House, 269 West 33rd Street, Ogden, Utah 84401.

	Planned Activities	Open Doors: Nursery respite care and Circles peer mentoring program; Davis County Homeless: Provide a short-term motel voucher to homeless individuals/families; Safe Harbor: Shelter for adults and child victims and resource and referral services; Youth Court: Youth Court provides an alternative to the court's system for youth that commit crimes. A juvenile court judge may refer offenders to the Youth Court for sentencing. In Youth Court, the offenders are given a sentence by a jury made up of their peers. This provides a positive experience for both the offenders and jury. CDBG funds will assist in supporting the salary of the Youth Court Administrator; Lantern House: Provide temporary shelter for homeless persons.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Layton City offers a variety of programs to assist low-to-moderate income residents, including minorities, with acquiring a home, making a down payment, or repairing their existing home. These programs include Home Down Payment Assistance, Acquisition of Real Property (partnering with DSD, Have a Heart, and Habitat for Humanity), and Critical Home Repair/Rehab.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Layton City's programs for down payments, homeownership (partnering with DSD, Have a Heart, and Habitat for Humanity), and critical repairs/rehabilitation are available to qualified low-to-moderate income residents throughout Layton. The City no longer has a HUD Qualified Census Tract, but careful attention is taken by staff to ensure assistance is made available to all low-income households including minorities.

Discussion

By investing in down payment assistance, homeownership opportunities (partnering with DSD, Have a Heart, and Habitat for Humanity), and critical home repairs, Layton City is working to: strengthen neighborhoods; promote inclusion; enhance the well-being of low-to-moderate income residents.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Layton City aims to create three new affordable housing units. This plan includes:

- Two homebuyer assistance loans to help residents purchase existing homes.
- Partnering with Have a Heart or Habitat for Humanity by donating land for the construction of one new affordable home for a qualified low-to-moderate household.

Additionally, the Critical Home Repair/Rehab program will assist 10 households. This program helps with:

- Critical repairs that address immediate health and safety hazards.
- Improvements that reduce blight, conserve energy and water, and preserve existing housing.

One Year Goals for the Number of Households to be Supported	
Homeless	55
Non-Homeless	13
Special-Needs	0
Total	68

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	1
Rehab of Existing Units	10
Acquisition of Existing Units	2
Total	13

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

Layton City's plan to increase affordable housing includes:

- Two homebuyer assistance grants to help residents purchase existing homes.
- Facilitating the construction of one new affordable home, potentially partnering with Davis

School District (DSD), Have a Heart, or Habitat for Humanity.

The City's Critical Home Repair/Rehab program is expected to assist 10 households by:

- Addressing critical repairs that threaten the health and safety of residents or the property.
- Making improvements that eliminate blight, conserve energy and water, and preserve existing housing.

Please Note: One Year Goals numbers for the Number of Households to be Supported and One Year Goals numbers for the Number of Households Supported Through Rental Assistance, The Production of New Units, etc., do not match since the latter category does not include homeless persons.

AP-60 Public Housing – 91.220(h)

Introduction

The Davis Community Housing Authority (DCHA), which is the local public housing authority, manages public housing units in both Davis County and Layton City. It's important to note that these programs are separate from the Layton City CDBG program.

Actions planned during the next year to address the needs to public housing

Layton City will keep collaborating with DCHA to provide advice and support for public housing initiatives.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Layton City remains committed to empowering DCHA residents. This includes encouraging their participation in housing management and homeownership opportunities, such as the readily available Layton City home down payment assistance program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

Though DCHA holds responsibility for creating public housing in Davis County and Layton City, the City is committed to supporting their mission in any way possible.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Our community's most vulnerable individuals and families, including those experiencing homelessness or at risk of losing their homes, require our support. Layton City partners with organizations like Lantern House, Safe Harbor, and Open Doors, utilizing CDBG funds to empower them in assisting these individuals. We also stand alongside DCHA, applauding their efforts in providing aid to our homeless population.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Layton City will leverage partnerships with established organizations like Lantern House, Safe Harbor, Open Doors, and others deeply connected to the homeless community. By collaborating with these experts, the City will gain valuable insights into individual needs and identify areas where assistance can be most effective. This coordinated approach ensures resources are directed towards maximizing support for those experiencing homelessness in Layton.

Addressing the emergency shelter and transitional housing needs of homeless persons

Recognizing the importance of safe havens, Layton City will continue its partnership with Lantern House, Safe Harbor, Open Doors, and others to provide essential emergency shelter and transitional housing programs for those experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Layton City stands alongside partners like Lantern House, Safe Harbor, and Open Doors. These organizations empower individuals experiencing homelessness by providing efficient services, resources, and referrals. This includes collaboration with DCHA to facilitate a smooth transition to permanent housing through the Continuum of Care program. Importantly, these partners go the extra mile by tracking formerly homeless individuals, offering ongoing support to prevent them from falling back into

homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Layton City acknowledges the crucial role played by Open Doors, Safe Harbor, and DCHA as primary institutions preventing homelessness for low-income individuals and families. The city continues its unwavering support for their ongoing efforts.

Discussion

Layton City is strategically allocating CDBG funds to bolster the work of local public service agencies, including Lantern House, Safe Harbor, and Open Doors, in their ongoing fight against homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Layton City's Efforts to Address Fair Housing Challenges

Layton City identified three key obstacles to fair housing in its Analysis of Impediments to Fair Housing Choice (2021-2022): availability, affordability, and infrastructure limitations. To address these issues, the city has taken several initiatives:

- Zoning for multi-family housing: Layton City has designated specific areas suitable for the development of multi-unit housing options.
- Financial assistance: The city has utilized Redevelopment Agency funds to financially support the construction of qualifying multi-family developments, promoting affordability.
- Down payment assistance: Programs offered by Layton City help residents overcome the initial financial hurdle of purchasing a home by providing assistance with their down payment.
- Supporting low-income housing: The city collaborates in efforts to construct new homes specifically designated for households earning 80% or less of the Area Median Income (AMI).
- Affordable housing information: Layton City consistently keeps residents informed about available affordable housing options within the City.
- Building code adherence: The City adheres to the International Building Code, which is the statewide standard in Utah, ensuring consistent and fair regulations for residential development.

Layton City is committed to fair housing and has not identified any adverse effects of its current policies on either affordable housing or residential development within the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Layton City's Ongoing Commitment to Fair Housing

Layton City remains dedicated to fostering a fair and accessible housing environment for all residents. This commitment translates into several key ongoing initiatives:

- Promoting Mixed-Use Transit Oriented Development (TOD) Zones: These designated areas aim to unlock land potential for multi-family developments, potentially increasing the availability of affordable housing options.
- Continued Redevelopment Agency (RDA) Funding: Layton City will continue utilizing RDA funds

to financially support the construction of qualifying multi-family developments, promoting affordability.

- Homebuyer Down Payment Assistance: Existing programs providing grant assistance to qualified homebuyers for their down payment will continue, facilitating homeownership.
- Collaboration for Affordable Housing: The city continues its partnership with the Davis School District (DSD), Have a Heart, and Habitat for Humanity to secure land for the construction of an affordable single-family home.
- Fair Housing Information Dissemination: Layton City remains committed to consistently keeping residents informed about their options for fair housing within the City.
- Supporting Home Repair and Rehabilitation: Programs offering financial assistance for qualified homeowners to repair or rehabilitate their properties will continue.
- Encouraging Mixed-Use and Multi-Family Development: The City actively supports the development of mixed-use and multi-family projects within its seven designated town centers, aligning with the City's General Plan.

Through these ongoing efforts, Layton City demonstrates its dedication to addressing identified fair housing challenges and fostering a more inclusive community with diverse housing options.

Discussion:

The recent Analysis of Impediments to Fair Housing Choice study serves as a testament to Layton City's unwavering commitment to affirmatively furthering fair housing for all residents. This dedication translates into several impactful initiatives through the city's CDBG program:

- Down Payment Assistance: Layton City's CDBG program offers valuable assistance to qualified homebuyers in the form of down payment grants, facilitating their path to homeownership.
- Land Acquisition and Development: The CDBG program assists organizations like Have a Heart and the Davis School District with acquiring land and implementing necessary improvements for the construction of new, affordable single-family homes, expanding housing options for low- and moderate-income families.
- Supportive Zoning Regulations: The City actively supports zoning requirements that contribute to removing barriers to affordable housing, making it more accessible for low-to-moderate income individuals and households.

These CDBG initiatives combined with the findings of the Analysis of Impediments study demonstrate Layton City's comprehensive approach towards fostering a more equitable and inclusive housing environment for all residents.

AP-85 Other Actions – 91.220(k)

Introduction:

Layton City, Davis County, and subrecipients will collaborate to address the priority needs identified in the 2024-2025 Annual Action Plan.

Actions planned to address obstacles to meeting underserved needs

Layton City, in collaboration with its subgrantees and Davis County staff, will identify and address obstacles hindering them from meeting the needs of underserved communities.

Actions planned to foster and maintain affordable housing

Layton City's CDBG program is continuing its At Home in Layton program, offering down payment assistance to qualified homebuyers. This initiative tackles the barrier to affordable housing for applicants. Additionally, Layton City is partnering with Davis School District, Have a Heart, and Habitat for Humanity to build a new affordable housing unit for a qualified low/moderate income household.

Actions planned to reduce lead-based paint hazards

Layton City prioritizes lead-based paint awareness for families and professionals. City inspectors and CDBG staff are equipped to educate the public and mitigate risks when lead paint is identified.

Here's how Layton City tackles lead-based paint:

- Training: The City Chief Building Official and CDBG Administrator have completed HUD trainings on lead hazards and mitigation.
- Down Payment Program: Homes purchased with City assistance receive visual inspections for potential lead paint hazards.
- Disclosures and Information: Buyers receiving down payment assistance are informed about lead paint, with disclosures provided as needed.
- Historic Building Loans: Loans for historic building rehabilitation require lead paint mitigation plans.

Through these efforts, Layton City works to ensure the safety of its residents.

Actions planned to reduce the number of poverty-level families

While resources are limited, Layton City remains committed to supporting anti-poverty efforts. Recognizing the limitations of CDBG funding and even more restricted public service funding, the City

has strategically chosen to allocate funds to impactful organizations.

Open Doors, Safe Harbor, and Lantern House are recipients of CDBG funding due to their extensive programs addressing the needs of individuals facing poverty. These organizations provide crucial services such as counseling, resource referral, and support on the path to self-sufficiency – a strategy deemed most effective by the City in empowering its residents.

Actions planned to develop institutional structure

Layton City and Davis County, along with partners in Salt Lake City and Ogden, boast a comprehensive institutional structure and service delivery system. This collaborative network ensures there are no gaps in addressing priority needs across the region.

Actions planned to enhance coordination between public and private housing and social service agencies

Layton City remains committed to fostering collaboration and information exchange among all entities identified in the 2024-2025 Annual Action Plan. We will continue to actively share information and facilitate any necessary coordination to ensure the successful implementation of the plan and address priority needs effectively.

Discussion:

Layton City, Davis County, and subrecipients will collaborate to address the priority needs outlined in the 2024-2025 Annual Action Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

This plan details the projects planned for the year using all allocated CDBG funds. Additionally, it outlines program income available to contribute to these projects.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Layton City plans to allocate 70% of its 2024-2025 Annual Action Plan funding to programs that benefit low-to-moderate income residents.

Attachments

Layton City's CDBG Annual Action Plan

- Covers program year July 1, 2024 to June 30, 2025
- Outlines how City allocates allotment of CDBG funds
- Includes feedback from community and City partners



2024-25 CDBG Activities & Funding - \$363,438*

Program	Amount Funded
• Administration & Planning (20% cap):	\$72,687.60
• Special Economic Development Activities	TBD
• Homebuyer Assistance:	\$20,000
• Critical Home Repair/Rehab:	\$33,000
• Have a Heart/Habitat for Humanity Homes	\$183,234.70
• Public Service Sub-grants (15% cap):	\$54,515.70
• Open Doors: (Includes \$6,000 Davis County Homeless Motel Vouchers)	\$18,456
• Safe Harbor:	\$18,480
• Layton Community Action Council (Youth Court):	\$12,053
• Lantern House:	\$5,526.70

* 2023-2024 HUD allocation. 2024-2025 Public Service Sub-grants will be adjusted proportionally.


Community & Economic Development Department

Grantee Unique Appendices



AFFIDAVIT OF PUBLICATION

ACCOUNT #	DESCRIPTION	TIMES	PROOF	TOTAL CHARGES
	REAC2024jXm2W	1	.00	219.84

State of Florida, County of Orange, ss:

Jesse Sassaman, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Standard-Examiner, a newspaper printed and published in the City of Ogden, County of Weber, Davis, Box Elder and Morgan, State of Utah, and that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached.

That said newspaper was regularly issued and circulated on those dates. Same was also published online at utahlegals.com, according to Section 45-1-101 -Utah Code Annotated, beginning on the first date of publication, for at least 30 days thereafter and a minimum of 30 days prior to the date of scheduled.

PUBLICATION DATES:

Jan. 13, 2024

NOTICE ID: IREAOE2iDvzjjXm2W

PUBLISHER ID: UC0088

NOTICE NAME: CDBG Annual Action Plan Public Hearing Notice
Publication Fee: 219.84

Jesse Sassaman
Signed

VERIFICATION

State of Florida
County of Orange



Subscribed in my presence and sworn to before me on this: 01/16/2024

[Signature]

Notary Public
Notarized online using audio-video communication

PUBLIC HEARING FOR LAYTON CITY 2024-2025 ANNUAL ACTION PLAN AND PROPOSED PROJECTS FOR HUD FUNDING

IN CONFORMANCE WITH THE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, LAYTON CITY INVITES ALL INTERESTED PARTIES TO COMMENT ON CITY HOUSING AND COMMUNITY DEVELOPMENT NEEDS OF LOW INCOME PERSONS AND THE DEVELOPMENT OF THE ANNUAL ACTION PLAN FOR THE USE OF CDBG FUNDS FOR THE 2024-2025 GRANT PERIOD, DURING A PUBLIC HEARING AT 7:00 P.M., THURSDAY, FEBRUARY 1, 2024, IN THE CITY COUNCIL CHAMBERS, LAYTON CITY CENTER BUILDING, 437 NORTH WASATCH DRIVE, LAYTON, UT 84041. QUESTIONS REGARDING THE COMMUNITY DEVELOPMENT AND HOUSING NEEDS ADDRESSED BY THE PLAN SHOULD BE DIRECTED TO MORGAN CLOWARD, 801-336-3770, MCLOWARD@LAYTONGITY.ORG. ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE PROVIDED UPON REQUEST. INTERPRETIVE SERVICES FOR PERSONS WITH HEARING IMPAIRMENTS OR PERSONS WITH LIMITED ENGLISH PROFICIENCY WILL BE PROVIDED UPON REQUEST. CALL JAMIE SENNINGER, HUMAN RESOURCES OFFICE AT LEAST EIGHT HOURS IN ADVANCE: 801-336-3820. FACILITY IS ACCESSIBLE FOR PERSONS WITH MOBILITY DISABILITIES.

CDBG Annual Action Plan Public Hearing Notice - Page 1 of 1



AFFIDAVIT OF PUBLICATION

ACCOUNT #	DESCRIPTION	TIMES	PROOF	TOTAL CHARGES
	my8jhhEEQ3Cylgn2Zcx	1	00	214.88

State of New Jersey, County of Hudson, ss:

Nichole Seitz, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Standard-Examiner, a newspaper printed and published in the City of Ogden, County of Weber, Davis, Box Elder and Morgan, State of Utah, and that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached.

That said newspaper was regularly issued and circulated on those dates. Same was also published online at utahlegals.com, according to Section 45-1-101 -Utah Code Annotated, beginning on the first date of publication, for at least 30 days thereafter and a minimum of 30 days prior to the date of scheduled.

PUBLICATION DATES:
Mar. 30, 2024

NOTICE ID: my8jhhEEQ3Cylgn2Zcx
PUBLISHER ID: UC0086
NOTICE NAME: 2024-2025 Annual Action Plan 2nd Public Notice
Publication Fee: 214.88

Nichole Seitz

(Signed)

VERIFICATION

State of New Jersey
County of Hudson

SHANNEA H HOLMES
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires August 1, 2025

Subscribed in my presence and sworn to before me on this: 04/02/2024

Shanea H Holmes

Notary Public
Notarized remotely online using communication technology via ProProfs.

PUBLIC HEARING FOR LAYTON CITY 2024-2025 ANNUAL ACTION PLAN AND PROPOSED PROJECTS FOR HUD FUNDING

IN CONFORMANCE WITH THE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, LAYTON CITY INVITES ALL INTERESTED PARTIES TO COMMENT ON CITY HOUSING AND COMMUNITY DEVELOPMENT NEEDS OF LOW INCOME PERSONS AND THE DEVELOPMENT OF THE ANNUAL ACTION PLAN FOR THE USE OF CDBG FUNDS FOR THE 2024-2025 GRANT PERIOD, DURING A PUBLIC HEARING AT 7:00 P.M., THURSDAY, MAY, 2, 2024, IN THE CITY COUNCIL CHAMBERS, LAYTON CITY CENTER BUILDING, 437 NORTH WASATCH DRIVE, LAYTON, UT 84041. QUESTIONS REGARDING THE COMMUNITY DEVELOPMENT AND HOUSING NEEDS ADDRESSED BY THE PLAN SHOULD BE DIRECTED TO MORGAN CLOWARD, 801-336-3770, MCLOWARD@LAYTONCITY.ORG. ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE PROVIDED UPON REQUEST. INTERPRETIVE SERVICES FOR PERSONS WITH HEARING IMPAIRMENTS OR PERSONS WITH LIMITED ENGLISH PROFICIENCY WILL BE PROVIDED UPON REQUEST. CALL JAMIE SENNINGER, HUMAN RESOURCES OFFICE AT LEAST EIGHT HOURS IN ADVANCE: 801-336-3820. FACILITY IS ACCESSIBLE FOR PERSONS WITH MOBILITY DISABILITIES.

Grantee SF-424's and Certification(s)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

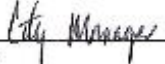
Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

5/21/24
Date


Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4043-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-362) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-295), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-87)
Prescribed by OMB Circular A-102

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024-2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11906; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions in State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
London City Corporation	5/21/24

SF-4241 (Rev. 7-97) Back

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

CH



Signature of Authorized Official

5/21/24

Date

City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for those persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application * 2. Type of Application: ☒ New ☐ Continuation ☐ Revision * If Revision, select appropriate label(s): * Other (Specify): 		
* 3. Date Received: 		4. Applicant Identifier:
5a. Federal Entity Identifier: 		5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State: 		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name:		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 		* c. UIC:
d. Address:		
* Street1:		
Street2:		
* City:		
County/Parish:		
* State:		
Province:		
* Country:		
* Zip/Postal Code:		
e. Organizational Unit:		
Department Name: 		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:		* First Name:
Middle Name:		
* Last Name:		
Suffix:		
Title:		
Organizational Affiliation: 		
* Telephone Number:		Fax Number:
* Email:		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government		
Type of Applicant 2: Select Applicant Type: 		
Type of Applicant 3: Select Applicant Type: 		
* Other (specify): 		
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development		
11. Catalog of Federal Domestic Assistance Number: 14.219		
CFDA Title: Community Development Block Grants/Entitlement Grants		
* 12. Funding Opportunity Number: 		
* Title: Community Development Block Grant		
13. Competition Identification Number: 		
Title: 		
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment		
* 16. Descriptive Title of Applicant's Project: Regionally CDBG		
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: CT-01	* b. Program/Project: Bioscience
Attach an additional list of Program/Project Congressional Districts if needed. Add Attachment Delete Attachment View Attachment	
17. Proposed Project:	
* a. Start Date: 6/1/01/2024	* b. End Date: 5/30/2025
18. Estimated Funding (\$):	
* a. Federal	373,753.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	14,000.00
* g. TOTAL	387,753.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on . ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes", provide explanation and attach Add Attachment Delete Attachment View Attachment	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) ☒ ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Alex
Middle Name:	
* Last Name: Johnson	
Suffix:	
* Title: City Manager	
* Telephone Number: 801-326-3800	Fax Number:
* Email: ajohnson@laytoncity.org	
* Signature of Authorized Representative: 	* Date Signed: 5/24/24